



ORDINARY MEETING

of the

PERFORMANCE, AUDIT & RISK PORTFOLIO COMMITTEE

MEMBERS

Mr Philip Jones (Independent Chair)

Her Worship Monique Croon

Cr Greg Horler

Cr Oscar Nilsson

AGENDA | 2021

Members of the Chatham Islands Council Performance, Audit & Risk Committee.

Notice is hereby given that a meeting of the Chatham Islands Council Performance, Audit & Risk Committee is to be held in Council Chambers, Tuku Road, Waitangi on **Monday 11 October 2021 commencing at 10.00am (9.15am NZ Time).**

Owen Pickles
Chief Executive Officer



PERFORMANCE, AUDIT & RISK COMMITTEE

AGENDA

Meeting Held Monday 13 September 2021 at 10.00am

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| 1. | Minutes of the PARC Meeting 13 September 2021 | P 1-4 |
| 2. | Statute Barred Report | P 5 |
| 3. | Maori Land | P 6 |
| | Public Excluded Agenda | P 7 |
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Performance, Audit and Risk

1. Minutes of Meeting 13 September 2021

Date of meeting	11 October 2021
Agenda item number	1.0
Author/s	Jo Guise, Executive Assistant

Purpose

To approve the minutes from the Performance, Audit & Risk meeting held on 13 September 2021

Recommendations

THAT the minutes of the Performance, Audit & Risk meeting held on 13 September 2021 be a true and accurate record.

CHATHAM ISLANDS COUNCIL

Minutes of the Chatham Islands Council Performance, Audit & Risk Committee,
held in the Council Chambers, Tuku Road, Waitangi,
on Monday 13 September 2021, commencing at 10.00am

Present: Independent Chair, Mr Philip Jones (via teleconference)
Her Worship the Mayor, M Croon

Management & Officers: Chief Executive, Mr Owen Pickles
Operations Manager, Colette Peni
Executive Assistant, Jo Guise (Minutes)

Apologies: Deputy Mayor, G Horler
Cr O Nilsson

1. Minutes of Meeting 28 July 2021

RESOLVED:

THAT the Minutes of the Performance, Audit & Risk meeting held on 28 July 2021 be a true and accurate record.

P JONES / M CROON / CARRIED

2. Financial Report to 30 June 2021

The Chief Executive clarified where funding had been allocated in the 'Grants Report'.

RESOLVED:

THAT the Performance, Audit and Risk Committee receives the report.

M CROON / P JONES / CARRIED

3. Statute Barred Report

A total of \$875.36 of rates was from property which was currently Statute Barred. It was also noted \$4183.91 was likely to be Statute Barred in the coming year. The Chair requested an update on how much of that they had judgement on and how much was Maori land and what the remainder was.

RESOLVED:

THAT the Performance, Audit and Risk Committee:

- 1. Approve the Rates Aged Arrears Summary and the Rates Old Arrears Summary;**
- 2. Recommends actions to be taken.**

P JONES / M CROON / CARRIED

4. Report on the "CIC 12 Month Accountability Report to 30 June 2021"

Mr Jones stated he would like feedback on his report from the other two members of the committee who could not be present. Mayor Croon proposed that another member of the Council be appointed to the PARC committee to ensure a quorum at future meetings. This would be discussed with the Chief Executive.

Mr Jones advised he had not received any feedback from the DIA on his report.

RESOLVED:

**THAT the Performance, Audit and Risk Committee receives the report.
M CROON / P JONES / CARRIED**

5. Revaluation Document

Mr Jones queried QV's ability to know the market and values of properties on the Chatham Islands. The Chief Executive suggested that previous employees of QV, Ian Bunt and David Black, had a good understanding of the market and values on the Chathams however they were now retired, but still had input. David Paterson had a reasonable knowledge of property movements and market values, and write their reports accordingly.

The Chief Executive noted that once QV had undertaken the valuation they provided a detailed report on what their findings had been and what their recommendations are. This document would be put before Council.

RESOLVED:

**THAT the Performance, Audit and Risk Committee receives the report.
M CROON / P JONES / CARRIED**

6. Legal Judgements Sought

Mayor Croon noted her interest, but as no decision was being made by the committee, there was no conflict to declare.

RESOLVED:

**THAT the Performance, Audit and Risk Committee receives the report.
P JONES / M CROON / CARRIED**

At 10.50am the meeting moved in to Public Excluded.

RESOLVED:

**THAT the meeting move in to Public Excluded.
P JONES / M CROON / CARRIED**

Meeting Closure

After consideration of the public excluded agenda, and there being no further business, the meeting was declared closed at 10.52am.

Confirmed this 11th day of October 2021.

Chair

Actions from PARC meetings

Meeting Date	Meeting Item #	Task	Owner	Status	Date Updated	Comments
28 July 2021	2	Mr Jones to discuss with the Assistant Auditor General for Local Government if there was a modified approach to audit fees for CIC.	PJ	Active		
28 July 2021	2	Debt Recovery – OM to discuss with Murray regarding setup in Authority system to automate Debt recovery	OM	Active		Email sent to Murray 29/7/2021
13 September 2021	2	Report on Stranded Overheads (Three Waters)	CE	Active		
13 September 2021	3	Report on 2017 outstanding rates – breakdown of Maori Land, and with legal system etc.	OM	Active		Report completed, to be presented next meeting

Performance, Audit & Risk Committee

2.0 Statute Barred Report

Date of meeting	11 October 2021
Agenda item number	3.0
Author/s	Colette Peni

Purpose

1. To report the category of Rating Units subject to Statute Barred status for the 2017 year

Recommendations

THAT the Performance, Audit and Risk Committee:

1. **Receives the report;**
2. **Recommends Actions to be taken**

Key points

- Statute Barred rates are rates that have been levied six or more years, and where no legal action has been taken for recovery
- Council is not able to legally recover any outstanding rates older than six years

Assessment Number	Category	Amount
67	Maori Land	\$564.81
92	Maori Land	\$158.06
218	Legal	\$748.84
341	Legal	\$1,663.41
760	Legal	\$526.02
741	In Receivership	\$505.91
751	To be pursued	\$16.86

Performance, Audit & Risk Committee

3.0 Maori Land

Date of meeting	11 October 2021
Agenda item number	3.0
Author/s	Colette Peni

Purpose

1. To report the total number of Rating Units identified as Maori land and the total debt relating to those properties

Recommendations

THAT the Performance, Audit and Risk Committee:

1. **Receives the report;**
2. **Recommends Actions to be taken**

Key points

With changes to legislation, recovery of rates on Maori land has diminished.

Number of Assessments identified by QV as Maori land	Amount
121	\$186,884.98

Public Excluded Agenda

11 October 2021

Chair to Move

I move that the public be excluded from the following part of the proceedings of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Minutes / Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
1	Chief Executive Officer	Minutes of PARC Public Excluded Meeting 13 September 2021	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by holding the whole or relevant part of the proceedings of the meeting in public, are as follows:

Item Nos	
1.	<p>Would be likely to prejudice the commercial position of the person or persons who are the subject of the information. 7(2)(b)(ii)</p> <p>To maintain legal professional privilege. 7(2)(h)</p> <p>To enable the Council holding the information to carry out, without prejudice or disadvantage, commercial activities. 7(2)(i)</p>