

COUNCIL MEETING AGENDA

JUNE 2018

2. DEMOCRACY

2.1 Minutes from Ordinary Meeting 17 May 2018

(D 2.1d)

See attached Minutes.

RECOMMENDATION
THAT the Minutes be received.

CHATHAM ISLANDS COUNCIL

Minutes of the Ordinary Monthly Meeting of the Chatham Islands Council, held in the Council Chambers, Tuku Road, Waitangi, on Thursday, 17 May 2018, commencing at 1.40 p.m.

- PRESENT:** His Worship the Mayor A W M Preece, and Councillors E Chisholm (from 1.50 p.m.), J I Clarke, M Croon, K L Day and N C Ryan.
- IN ATTENDANCE:** Chief Executive Officer, Owen Pickles
Corporate Services Manager, Deborah Goomes
ECan Biosecurity Officer, Chatham Islands, Kerri Moir
- APOLOGIES:** Apologies were received from Councillors R S Joyce and E C Tuck.
RESOLVED THAT the apologies from Councillors R S Joyce and E C Tuck be received.
N C Ryan/J I Clarke CARRIED
- DEMOCRACY:** **2.1 Ordinary Meeting, 5 April 2018**
RESOLVED THAT the Minutes of the Ordinary Meeting of the Chatham Islands Council, held on Thursday 5 April 2018, be confirmed and adopted as a true and correct record.
K L Day/M Croon CARRIED
- MATTERS ARISING:** Chatham Islands Council Technology and Connectivity
Cr Ryan asked if there had been any update on the broadband. The Chief Executive advised that there had been no further update other than what he had emailed to Councillors previously stating that Government had increased the capacity of the current service. He advised that it filled up almost immediately. When he had spoken to Team Talk they advised that there was still spare capacity during the day however at night it was full. They were producing an argument to have it almost doubled.

Cr Croon asked if the proposed potential backhaul would be adequate for the new roll out they were looking at. The Chief Executive advised it would be able to produce what people needed at the same speed as what you would get in Christchurch.

Tourism Infrastructure Fund

Cr Croon advised she attended the last Tourist Industry Meeting and spoke about the Tourism Infrastructure Fund and the opportunity for the visitor group to identify their needs and to get an application in. She offered the support of Council to get it through.

2.2 Special Meeting, 26 April 2018

RESOLVED THAT the Minutes of the Special Meeting of the Chatham Islands Council, held on Thursday 26 April 2018, be confirmed and adopted as a true and correct record.

K L Day/N C Ryan CARRIED

2.3 Special Meeting, 30 April 2018

RESOLVED THAT the Minutes of the Special Meeting of the Chatham Islands Council, held on Thursday 30 April 2018, be confirmed and adopted as a true and correct record.

K L Day/N C Ryan CARRIED

FINANCE:

3.1 Council Dues Report as at 9 May 2018

Attached was the Council Dues Report as at 9 May 2018.

The Chief Executive noted his concern that Chatham Islands Shipping was not producing manifests however was making estimated payments to Council. He stated that the payments needed to be supported by manifests.

RESOLVED THAT the report be received.

M Croon/K L Day CARRIED

3.2 Accountability Report to DIA to 31 March 2018

Attached to the Agenda was the quarterly report to 31 March 2018.

RESOLVED THAT the information be received.

M Croon/J I Clarke CARRIED

3.3 Financial Statements as at 31 March 2018

Attached to the agenda were the financial statements for the period ending 31 March 2018.

RESOLVED THAT the report be received.
M Croon/K L Day CARRIED

3.4 Late Item: Report to Council on the Audit of the LTP Consultation

RESOLVED THAT the late Item “Report to Council on the Audit of the LTP Consultation” be considered as a late item. The information was not available in time for inclusion on the agenda.

N C Ryan/J I Clarke CARRIED

RESOLVED THAT the report be received.
J I Clarke/N C Ryan CARRIED

WORKS & SERVICES:

4.1 Fulton Hogan Road Maintenance Contract Monthly Report April 2018

Cr Ryan felt that turning into Highet Place was dangerous and advised that you had to cross over onto the wrong side of the road potentially putting you in the path of oncoming vehicles. The Chief Executive advised that the Engineers were due on Island and suggested it should be raised with them.

RESOLVED THAT the report be received.
J I Clarke/M Croon CARRIED

4.2 Fulton Hogan Water & Wastewater Contract Monthly Report for April 2018

RESOLVED THAT the report be received.
N C Ryan/J I Clarke CARRIED

4.3 Engineers Reports for March 2018

RESOLVED THAT the report be received.
K L Day/J I Clarke CARRIED

4.4 Water and Wastewater – Operation and Maintenance Summary Report

RESOLVED THAT the report be received.
J I Clarke/K L Day CARRIED

4.5 Local Government Road Safety Summit

Attached to the Agenda was a letter from Hon. Julie Anne Genter, Associate Minister of Transport in response to the Local Government Road Safety Summit held 9 April 2018.

RESOLVED THAT the reports be received.
K L Day/J I Clarke CARRIED

4.6 NZ Port and Harbour Marine Safety Code Membership

The Council and Chatham Islands Ports Limited have been invited to join the NZ Port & Harbour Marine Safety Code.

RESOLVED THAT the Council signs up to the NZ Port & Harbour Marine Safety Code Membership.
N C Ryan/K L Day CARRIED

4.7 National Land Transport Indicative Investment Levels

Attached to the Agenda was an email received from Fergus Gammie, CEO at NZTA, advising of indicative funding available to Council over the next three years. While down on what was requested the allocation was reasonable.

RESOLVED THAT the information be received.
M Croon/J I Clarke CARRIED

COMMUNITY SERVICES

5.1 Report to the Ministry of Arts, Culture & Heritage

Attached to the Agenda was a report to the Ministry of Arts, Culture & Heritage on the development of the Chatham Islands Museum to 20 April 2018.

RESOLVED THAT the Report to the Ministry for Arts, Culture & Heritage be received.
J I Clarke/E Chisholm CARRIED

5.2 Chatham Islands Museum Trust Annual Report and Report of the performance of the Museum Trust

Attached to the Agenda was the Chatham Islands Museum Trust Annual Report 2016-17 and Chatham Islands Museum Trust performance Report July 2016-June 2017.

RESOLVED THAT the reports be received.
N C Ryan/J I Clarke CARRIED

REGULATORY:

6.1 Update from Environment Canterbury

The Corporate Services Manager advised that they were still going through the administration process of transferring information over to ECan for assistance with processing the payroll for Chatham Islands Council staff. She was currently working on the HR policies.

They had a colouring competition throughout the schools and kohanga reo for the children to draw their favourite bird, fish or any other animal for Council's rate calendar. Everyone would be a winner in the competition. She stated that this would "kick off" Council's new vision.

Kerri advised that during Steve's recent visit he was hoping to touch base with the residence who had brought in the contaminated soil; however they were off Island at the time.

They had recently had access to DoC's rodent dog which went around the bait stations.

They had received a phone a from a South Coast resident who had found some large ants. This turned out to be a native ant.

Kerri would be off Island next month to have training with the new rodent dog that was eager to learn. They felt he would be an asset to the Island. He would also be certified as a conservation dog as well.

RESOLVED THAT the report be received.

N C Ryan/M Croon CARRIED

6.2 Draft Stock Control and Keeping of Poultry, Bees and Pigs Bylaw 2018

Cr Croon asked if the portfolio group discussed boundary fences.

The Corporate Services Manager advised that the portfolio holders all had a copy of the bylaw but no meeting had eventuated. The question was within the fencing act how to capture the fencing of boundary fences in this bylaw. She quoted a portion of the Act which she had discussed with the Chief Executive and had included it within the bylaw.

Cr Croon felt the discussion and wording did not meet the objective of Council to keep stock off the roads. The Chief Executive stated that the fencing act requires the owners of stock to fence their boundaries; so where the Council

needed to step in now was to decide what they do next, as in how much enforcement they applied to it.

The Corporate Services Manager suggested the bylaw was a start but include under Section 27 – offences (c) “the erection of compliant boundary fences”.

The Chief Executive suggested bringing the bylaw back to next Council meeting with a copy of the Westland Council bylaw and perhaps holding a workshop.

RESOLVED THAT the bylaw come back to the next Council meeting with a copy of the Westland Council bylaw.

M Croon/K L Day CARRIED

6.3 Review of Alcoholic Fees Regulation

Attached to the Agenda was a letter from Ministry of Justice updating Council on the review of alcohol fees regulations.

The letter also signalled the need to review the Liquor Ban Bylaw which was made November 2012.

RESOLVED

1. **THAT** the letter be received.
2. **THAT** a committee be formed to assist with the Bylaw review. Committee members will be Crs E Chisholm, K L Day and N C Ryan.

J I Clarke/M Croon CARRIED

EMERGENCY MANAGEMENT

7.1 Minutes of Chatham Islands CEG/CDEM Group

Attached to the Agenda were the minutes of the Chatham Islands CEG/CDEM Group, held in the Emergency Management EOC, Chatham Islands on Thursday 5 April 2018.

RESOLVED THAT the minutes be received.

A W Preece/M Croon CARRIED

GOVERNMENT:

8.1 Local Government NZ Zone 5 & 6 Meeting Nelson 19 & 20 April 2018

The CEO provided the following report.

There was a large discussion on health cuts in particular the south of the south island; such as the closure of the

Roxburgh Health Camp, the reduction in the number of life flight services to some areas and the closure of a maternity service in Lumsden.

Stock effluent was discussed.

Warren Ulusele and Allan Prangnell had been appointed to the Central/Local Government Partnership to come under the Department of Internal Affairs to liaise with the Zones and help drive issues through the government process.

The NZ Walking access people spoke about the tourism pressures.

There was a lot of discussion on the Government Statement Policy and Transport. Council had received a letter confirming where it was going.

There was the usual update from LGNZ.

The next meeting will be held on Stewart Island in October.

RESOLVED THAT the report be received.

M Croon/J I Clarke CARRIED

Cr Chisholm left the meeting at 3.05 p.m.

8.2 Amendment to Standing Orders

In 2014 the Local Government Act was amended to allow Councillors to attend a meeting by phone or video conference provided that:

- Council's Standing Orders allow it
- Any requirements of the Standing Orders are met
- Everyone can hear everyone else

Councillors attending by phone or video conference **are not** counted as part of the quorum.

Council has adopted NZS 9020-2003 as its Standing Orders. These are silent on phone/video conference provisions.

If Council wanted to introduce these provisions it would need to resolve Standing Orders be amended.

The Chief Executive advised that although you are not included in the quorum if you phone or video conference in to the meeting you can still vote.

RESOLVED THAT Council's Standing Orders NZS 9020-2003 be amended by adding Clause 3.4.5: Members can attend meetings by video conference or telephone conference but will not be part of the Quorum.
N C Ryan/J I Clarke CARRIED

Meeting Closure

After consideration of the In Camera Agenda, and there being no further business, the meeting was declared closed at 3.30 p.m.

CONFIRMED THIS 28TH DAY OF JUNE 2018

MAYOR

COUNCIL MEETING AGENDA

JUNE 2018

2. DEMOCRACY

2.2 Minutes from a Special Meeting 1 June 2018

(D 2.1d)

See attached Minutes.

RECOMMENDATION
THAT the Minutes be received.

CHATHAM ISLANDS COUNCIL

Minutes of the Special Meeting of the Chatham Islands Council, held in the Council Chambers, Tuku Road, Waitangi, on Friday, 1 June 2018 commencing at 1.38pm.

PRESENT: His Worship the Mayor, Mr AW M Preece, and
Councillors E Chisholm, J I Clarke, M Croon,
N C Ryan, and J Seymour.

IN ATTENDANCE: Corporate Services Manager, Deborah Goomes
Council Secretary, Nicky Chamberlain

APOLOGIES: Apologies were received from Councillors K L Day and
R S Joyce

RESOLVED THAT the apologies from Councillors
K L Day and R S Joyce received.

CARRIED

The purpose of the meeting was to hold hearings into
the submissions received to the "Have your say
Consultation Document" for the proposed Long-Term
Plan 2018-2028 (LTP).

The Statement of Comprehensive Revenue and Expense
was tabled at the meeting and previously circulated to
Councillors via email.

Adjustments had been made to the Financial Plan as
Council had not received the amount of funding it
requested from Department of Internal Affairs.

RESOLVED THAT Council receives the amended
budget for inclusion in the Long Term Plan 2018-28.
NC Ryan/JI Clarke CARRIED

Submissions closed on 31 May 2018 and the following
submissions were received:

1. Physicians and Scientists for Global Responsibility

A written submission was received from Physicians and Scientists for Global Responsibility.

Physicians and Scientists for Global Responsibility asked the Council to consider:

- Providing drinking water free of fluoridation;
- Protection against contamination of land and waterways by genetically engineered organisms;
- Urgent reduction of public, crop and animal exposure to glyphosate-based herbicides.

Council requested to draft response.

Council to forward to Kirsten Norquay to respond.

2. Pam Gregory-Hunt

A submission form was received from Pam Gregory-Hunt.

Pam Gregory-Hunt asked if there was enough funding in the roading budget for the Owenga Road and Te Awananga hill to be improved.

Council requested to draft response.

Council to forward Pam Gregory-Hunt's submission to Roding Engineer Nigel Lister to respond.

3. Canterbury District Health Board

A written submission was received from the Canterbury District Health Board who generally supported the proposed Long Term Plan.

Canterbury District Health Board recommended the target set for safe drinking water goes beyond compliance with Part 4 and 5 of the DWSNZ but be expanded to read "will be FULLY compliant with the DWSNZ by complying with Section 10 or the main body of the DWSNZ Sections 4,5,7,8 and 9."

Council to forward to Kirsten Norquay to respond.

4. Hariroa Daymond

A submission form was received from Hariroa Daymond.

Hariroa Daymond commented:

- Rates are already too high
- Water taste is not good
- Gorse re-growth is still evident
- Engagement with Iwi – value systems not known or appreciated and often not heard

Council noted rate increases were in line with inflation. Landowners need to take responsibility for their own gorse control.

Council have a Memorandum of Understanding with Ngati Mutunga o Wharekauri Iwi Trust and were currently working towards one with Hokotehi Moriori Trust.

5. Kotuku Daymond

A submission form was received from Kotuku Daymond.

Kotuku Daymond commented:

- Council needs to be more conservative and accountable with expenditure
- It would be cheaper to buy households water tanks than to spend \$3m on an upgrade
- Did not support the use of spray on gorse
- No consultation with Iwi
- Public knowledge of internal Council business did not boost confidence

Council to consider household purchase of water tanks could be an option as opposed to the water upgrade.

Council forwards information to the mandated Iwi organisations.

Council have a Memorandum of Understanding with Ngati Mutunga o Wharekauri Iwi Trust and were

currently working towards one with Hokotehi Moriori Trust.

It was noted there needed to be greater understanding around rates and Council dues, gorse control and a basic summary could go out as a public communication.

Council have a meeting every six weeks where the public were welcome. Schedules were on the website. Invite Kotuku Daymond to be on the agenda mailing list.

Respond to Kotuku Daymond that Julian Tan works for AuditNZ.

6. Jack Daymond

A submission form was received from Jack Daymond.

Jack Daymond commented:

- The submission process does not allow for debate at public forums
- Purchasing Households 30,000L water tanks would be cheaper than a \$3.2m water upgrade
- Concerned about the environmental impact of spray on gorse
- Better management of expenditure
- Council to work within financial means

Council engage in a statutory democratic process and have laws they need to abide by.

Council consider household purchase of water tanks could be an option as opposed to the water upgrade. Council has been discussing this option and it could make a difference to the community. Council would need to seek advice on this project.

Long term effects of gorse spray need to be considered.

Council have statutory compliances and an Engagement and Communication Strategy.

The Chief Executive needs to respond to questions within this submission.

7. John Wakefield

A submission form was received from John Wakefield.

John Wakefield commented:

- Council needs to manage expenditure
- Purchasing Households 30,000L water tanks would be cheaper than a \$3.2m water upgrade
- Concerned about contamination from spray on gorse
- Council does not engage with Iwi
- Questioned whether it was fair to pay Council dues
- Did not support financial risk for better services
- Council had a low reputation in the public forum
- Questions in the survey were misleading

Council consider household purchase of water tanks could be an option as opposed to the water upgrade. Council has been discussing this option and it could make a difference to the community. Council would need to seek advice on this project.

Council have a Memorandum of Understanding with Ngati Mutunga o Wharekauri Iwi Trust and were currently working towards one with Hokotehi Moriori Trust.

The Chief Executive needs to respond to questions within this submission.

8. George Goomes

A written submission was received from George Goomes.

George Goomes would like a public consultation meeting to discuss the proposed Long Term Plan and would like more Council engagement with the public.

Council considers the submission process as a public forum, and all submitters had been invited to speak to their submission.

When Council reviews its Engagement and Communications Strategy it could consider reviewing the practicality of public meetings.

RESOLVED THAT

1. Council receives the public submissions to the Long-Term Plan 2018-2028.
2. Council directs staff on changes required to the Long-Term Plan 2018-2028 as a result of public submissions.
3. Council directs the Chief Executive to complete the Long-Term Plan 2018-2028 for final Council approval.

M Croon/N C Ryan CARRIED

Public Communication to include:

- Rates
- Gorse Control
- Meetings are Public / Agenda Distribution
- Engagement & Consultation Strategy
- Elections and the Democratic Process
- Role of AuditNZ and Council

Council Agenda Item – Water Tanks

CLOSURE:

Meeting Closure

There being no further business, the meeting was declared closed at 2.25pm.

CONFIRMED THIS 28th DAY OF JUNE 2018

MAYOR

COUNCIL MEETING AGENDA

JUNE 2018

3. FINANCE

3.1 Council Dues Report as at 09 JUNE 2018

(F 3.5a)

See attached report.

RECOMMENDATION
THAT the report be received.

COUNCIL DUES REPORT - as at 19 June 2018

Air Chathams:

Date of Last Payment: 26 April 2018 \$ 11,279.87 January Dues

Outstanding Manifests April & May 2018

Current Invoices: March 2018 \$ 3,395.50

Total Balance: \$ 3,395.50

Chatham Islands Shipping:

Date of Last Payment: 19 June 2018 \$ 18,748.83 April Dues Advance

Outstanding Manifests April & May 2018

Current Invoices:

Total Balance: \$ -

TOTAL DUES OUTSTANDING: \$ 3,395.50

COUNCIL MEETING AGENDA

JUNE 2018

3. FINANCE

3.2 LTP Adoption

(F 3.10c)

Purpose

1. The Purpose of this report is to adopt the Long-Term Plan 2018-28, including the Council's financial statements, policies and levels of service.
2. There is a separate agenda item and resolution which Council will need to make to set the 2018/19 rates. The Long-Term Plan needs to be adopted first, before setting the rates for year one of the plan.

RECOMMENDATIONS

THAT the Council:

1. **Receives the unaudited Chatham Islands Council Long-Term Plan 2018-28**
2. **Adopts the Revenue and Financing Policy as included within the Chatham Islands Council Long-Term Plan 2018-28.**
3. **Receives the external Audit report for inclusion within the Chatham Islands Council Long-Term Plan 2018-28.**
4. **Adopts the Chatham Islands Council Long-Term Plan 2018-28, including the Chatham Islands Council Fees and Charges for 2018/19.**
5. **Delegate authority to the Council's Chief Executive to make alterations of minor effect or to correct any minor errors to the adopted Chatham Islands Council Long-Term Plan 2018-28.**

COUNCIL MEETING AGENDA

JUNE 2018

3. FINANCE

3.3 Rates Strike Adoption

(F 3.10c)

Purpose

To enable Chatham Islands Council to set the rates for the 2018/19 financial year, following the adoption of the 2018-28 Long Term Plan. The Council now needs to formally adopt the rates resolution setting the rates for the period 1 July 2018 to 30 June 2019.

RECOMMENDATIONS

THAT the Council:

1. **Delegates authority pursuant to the Local Government (Rating) Act 2002 to the Chief Executive to:**
 - a) **apply penalties (stated under resolution d) on unpaid rates in accordance with Sections 57 and 58, and**
 - b) **approve applications for rates postponement and rates remissions in accordance with Council's policy, and**
 - c) **carry out all other functions permissible under the Act that are not required to be a Council responsibility.**
2. **Resolves the setting of the rates for the 2018/19 financial year and sets the following rates (including GST), due dates for payment, and penalties under the Local Government (Rating) Act 2002, on rating units for the financial year commencing on 1 July 2018 and ending on 30 June 2019. These rates are set in accordance with Chatham Islands Council's 2018-28 Long-Term Plan and the Funding Impact Statement which forms part of the 2018-28 Long-Term Plan as follows:**

a. General rates

Council will set a general rate based on the capital value of each rating unit in the territory. The general rate will be set on a differential basis based on land use. The categories and apportionment are:

- Infrastructure will be charged 5.0% of the General Rate
- Industrial will be charged 14.5% of the General Rate
- Commercial will be charged 11.0% of the General Rate
- Rural and Residential will be charged 69.5% of the General Rate

This will result in the following rates based on the assessed per \$1 capital value of each rating unit:

Land Use	Rate (GST Inclusive)	Total collected
Infrastructure	0.002932	16,759
Industrial	0.006942	48,604
Commercial	0.004618	37,078
Rural & Residential	0.002169	233,362
Total general rates collected		335,803

b. Targeted rates

Targeted rates are applied to the properties which benefit from the service provided. Targeted rates cannot be applied to purposes other than for which they were raised.

Council uses the number of connections for funding the water supply activities, a per pan rate for funding sewerage activities, and a rating unit basis for funding waste management activities and the roading activities.

Council will set targeted rates based on a variety of rating bases as follows:

Targeted rate:	Rate (GST inclusive)	Total collected (GST inclusive)	Rating base
Water	757.41	63,622	Fixed amount per Waitangi connection
	757.41	15,906	Fixed amount per Kaingaroa connection
Sewerage	787.30	77,155	Fixed amount per pan
Solid Waste	182.40	61,835	Fixed amount per unit
Roading	142.07	62,653	Fixed amount per unit
Fish Rate	0.0055350	13,865	Per tonne disposed , for rating units 49, 420, 208 and 635 only.
Total targeted rates collected		295,036	

c. Rates by instalments

Council proposes to collect the rates in three instalments, issued on: 1 September 2018, 1 January 2019 and 1 May 2019.

d. Penalties

A penalty of 10% is added to each instalment or part thereof that is unpaid after the last date for payment. The penalty dates are 15 October 2018, 15 February 2019 and 15 June 2019. Previous year's rates that remain unpaid will have a further 10% penalty added on 6 July.

This information is extracted from the Chatham Islands Council's Long-Term Plan 2018-28 and complies with their revenue and financing policy.

COUNCIL MEETING AGENDA

JUNE 2018

3. FINANCE

- 3.4 Financial Statements as at 31 May 2018 (F 3.9a) (F 3.9b)

Attached are the financial statements for the period ending 31 May 2018.

RECOMMENDATION

THAT the financial statements up to 31 May 2018 be received.

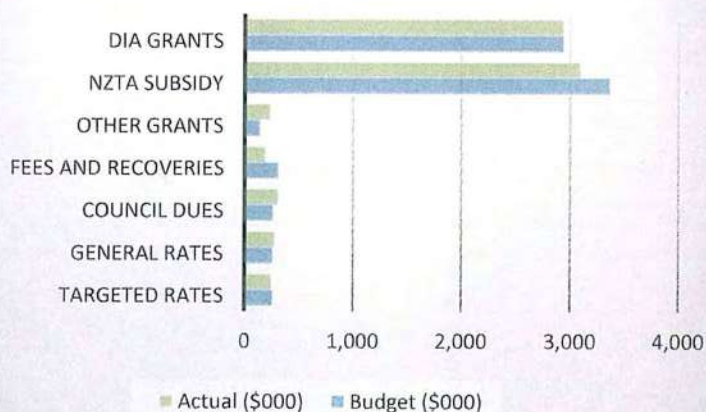
Other Financial Information

as at 31 May 2018



chatham islands council

Revenue

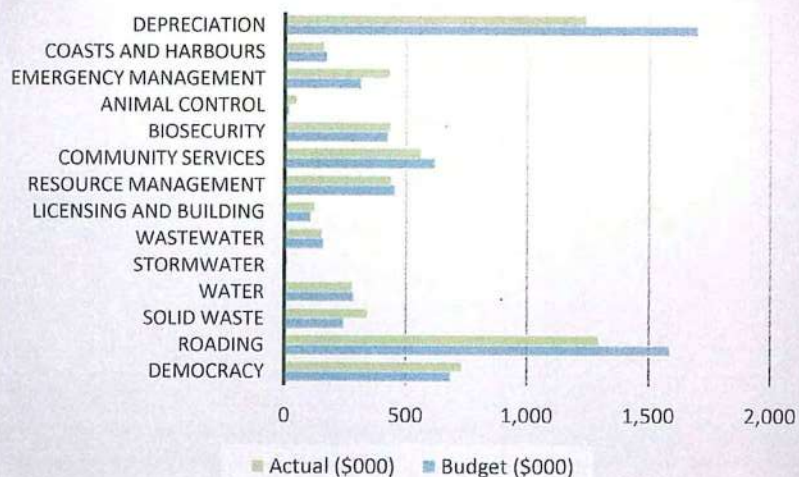


No significant items of concern related to revenue items. However, it is worth noting:

* The actual NZTA contribution rate has now been agreed at 88% (which is different to the budgeted amount of 85%). However, the grant is driven by actual expenditure, which has slowed.

* Council has received two notable unbudgeted grants/recoveries this year, one related to funding the water supply feasibility study and one related to recoveries associated with the Waitangi West peat fire response.

Expenditure



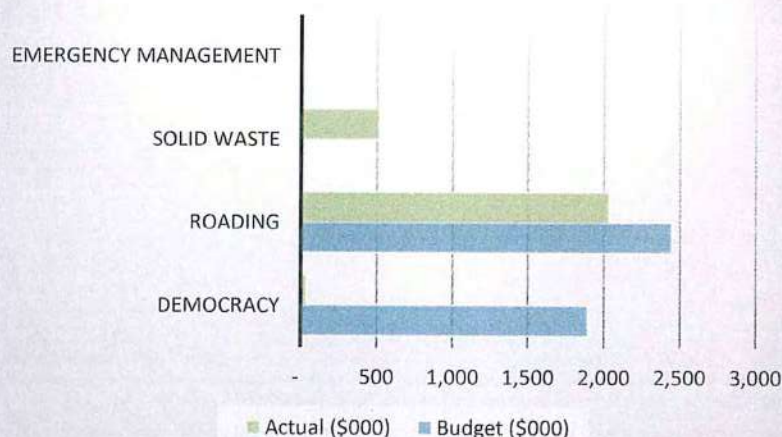
No significant items of concern related to expenditure. However, it is worth noting:

* Depreciation charges are lower than expected due to capital projects being delayed or rescoped.

* Emergency management expenditure is greater than budget, due to the final payments related to the Waitangi West peat fire being processed. Responsibility for fire activity now rests with Fire and Emergency New Zealand.

* Roading operational works have been delayed in year with transportation and weather delays.

Capital Expenditure

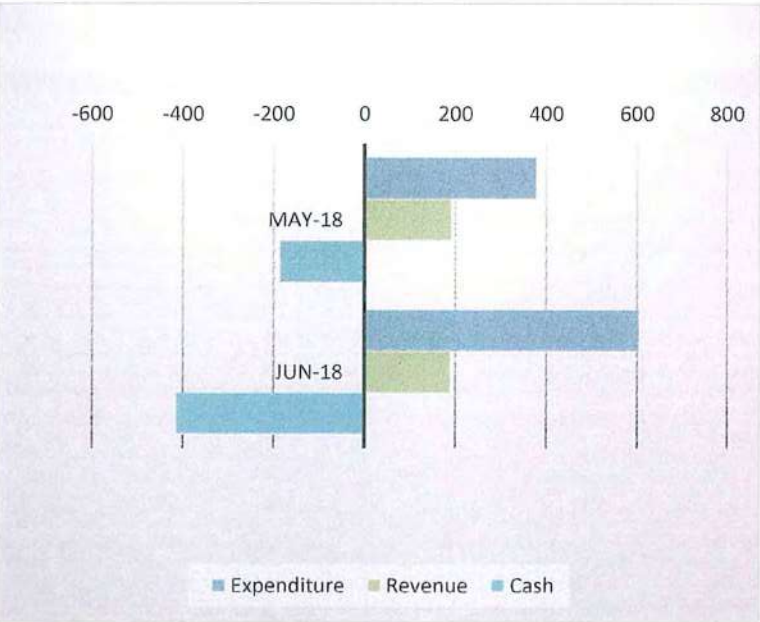


The administration centre will now be constructed by another entity, with use being funded through a lease arrangement.

The solid waste project is progressing, but unbudgeted as work was expected to be completed by 2016/17. Council are actively reviewing funding options to support the deferred capital expenditure.

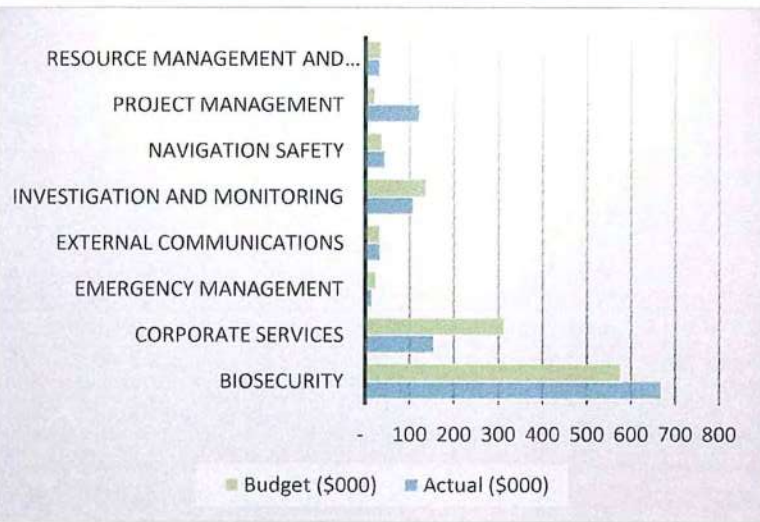
Roading capital works are behind schedule with transportation and weather delays impacting work-to-date.

Cashflow Forecast



The Council has an overdraft facility with their banking provider of \$500k. It is expected, based on current trends that the Council's cash balance will be an overdraft of \$416k at the end of June (excluding earmarked funds). The cash impact of the Council's activities for the year to date, is an overall decrease in cash of \$361k (calculated based on net surplus, plus depreciation, less capital expenditure).

ECan Operational Expenditure



No significant variances of note, however:
* Project management costs have increased, associated with designing and building a new website for Council.
* Biosecurity expenditure has increased, associated with transportation of helicopters to implement planned biosecurity eradication initiatives, and other border biosecurity work performed by SPS Biosecurity.
* The corporate services budget includes a proviso for additional operational support to the CIC CEO, which as yet has not been called for.

ECan is delivering services to the Council in accordance with the contracted performance obligations. Any unutilised project funds are held in reserve at ECan, for use in future projects.

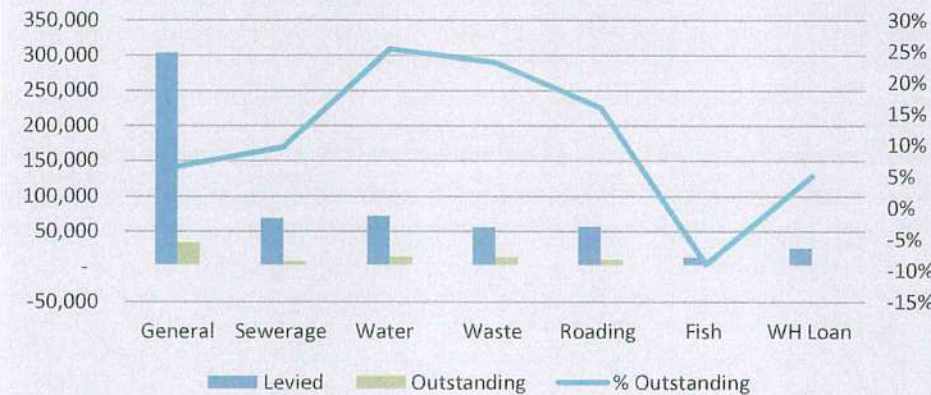
Other Financial Information

as at 31 May 2018



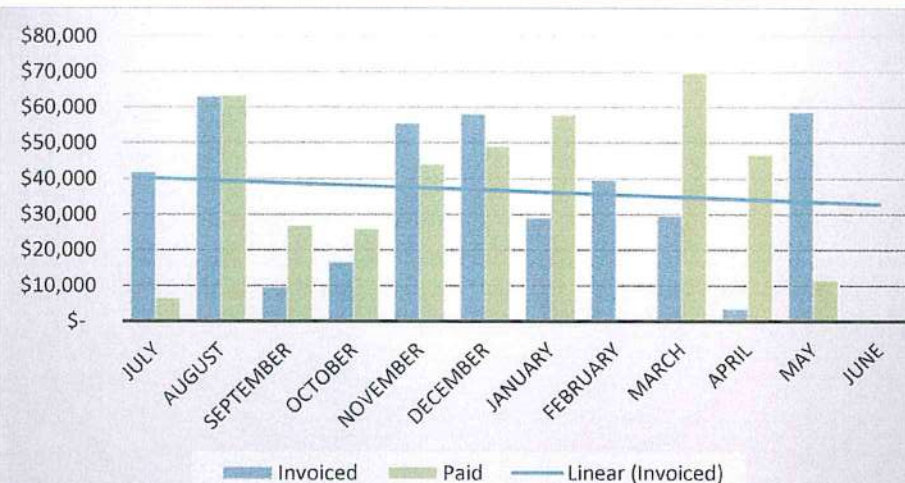
chatham islands council

Revenue rates collectability



Note: The final rating payment was levied 1 May 2018. On average 10% of rates remain outstanding (excluding clean heat), with penalty payments incurred on 14th June on the 3rd instalment and 30 June 2018 for all balances unpaid at that date. Total outstanding balance is \$116k and reflective of normal year-end trends. However rates repayments should be an area of focus given cash flow is a notable risk.

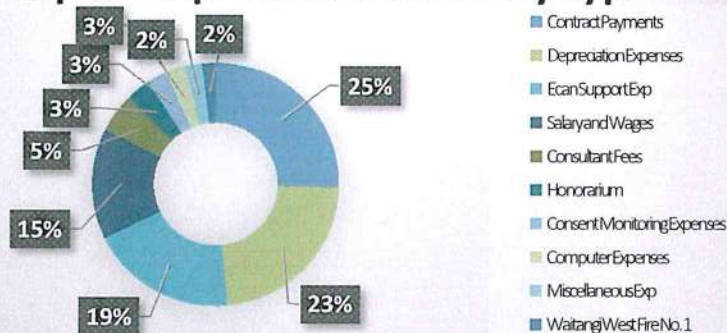
Revenue Council dues collectability



Note: The current outstanding Council Dues balance for May is \$3k. Current trends are reflective of steady repayments being made. However, amounts are not always repaid within a month of invoicing. Delays in collecting Council Dues, increases the risk of funds not being collected.

Expenditure by type

Top 10 expenditure items by type



This graph summarises the Council's top 10 expenditure items by type. Waitangi West fire equates to approximately \$99k. Remaining expenditure amounts to approximately \$888k.

Statement of Financial Performance	Actual	Budget	Variance to	Note	Annual
	31-May-18	31-May-18	Budget		Budget
Revenue					
General Rates	281,450	262,936	18,514	1	286,839
Targeted Rates	250,725	264,769	(14,044)	1	288,839
Council Dues	312,378	265,833	46,545	2	290,000
NZTA Subsidy	3,099,557	3,364,834	(265,277)	3	3,670,728
Central Government Grants	2,646,417	2,646,417	0	4	2,887,000
Project Grant (Not Approved) - shared admin centre	-	918,163	(918,163)	5	1,001,633
Project Grant - Waste Management	292,417	292,417	-	5	319,000
Other Grants	234,360	142,112	92,248	6	155,031
Fees, Licenses and Recoveries	189,559	313,194	(123,635)	7	341,667
Total Revenue:	7,306,863	8,470,675	(1,163,812)		9,240,737
Expenditure					
Democracy	734,174	686,793	47,381		749,228
Roading	1,297,766	1,587,288	(289,522)	8	1,731,587
Solid Waste	345,254	245,760	99,494	9	268,102
Water	281,011	286,764	(5,753)		312,834
Stormwater	16,250	6,303	9,947		6,876
Wastewater	157,071	161,303	(4,232)		175,967
Licensing and Building	124,959	107,909	17,050		117,719
Resource Management	441,292	455,545	(14,253)		496,958
Community Services	562,770	619,493	(56,723)		675,810
Biosecurity	437,529	426,900	10,629		465,709
Animal Control	50,470	20,606	29,864		22,479
Emergency Management	432,262	314,910	117,352	10	343,538
Coasts, Harbours and Navigation	162,091	171,894	(9,804)		187,521
Depreciation	1,242,178	1,699,366	(457,188)	11	1,853,854
Total Expenditure by Activity	6,285,076	6,790,833	(505,757)		7,408,182
Total Net Loss/ Surplus	1,021,787	1,679,842	(658,055)		1,832,555

Income Notes

1. Rates are invoiced based on the Council approved rates strike, however the reported information is apportioned over the year. The in-year variance relates to the application of penalty payments and other minor adjustments.
2. Council dues are a Council tax on island imports/exports. There is a notable relationship between works on-island and the income received from Dues. Current trends are reflective of above normal transport of goods to the island, with significant on-island infrastructural development, particularly associated with the upgrade to the Waitangi Wharf. Transactions with on-island shipping/freight companies are current.
3. NZTA subsidies are based on actual expenditure. Work is on track, with work expected to accelerate towards year end, roading budget (and therefore NZTA grant) expected to be met by year-end.
4. The annual crown contribution is negotiated and agreed by the Government in advance. The budgeting assumptions have been revised as part of the LTP process for 2018/19 going forward.
5. Project grant for the new landfill has been drawn down and apportioned across the year. The grant for the shared administration centre will not be received as alternative funding and build arrangements have been agreed. There is a direct correlation between these grants and capital expenditure.
6. Notably this includes a water grant for \$90,000 to progress the water supply feasibility studies and wash up associated with the Waitangi West fire response.
7. Revenue consists of a number of miscellaneous revenue balances. No notable areas of underspend.

Operating Expenditure Notes

8. Roothing operational expenditure is slightly behind expectation, with transportation and weather delays. Budget expected to be met by year-end.
9. The new waste management facility is progressing, with previous pits to be closed. Year-to-date expenditure includes a number of one-off start up/closure costs difficult to budget due to the transactions being primarily one-off in nature.
10. Whilst responsibility for rural fire activity now rests with Fire and Emergency New Zealand, final payments related to the Waitangi West peat fire have been paid, off-set by grants related to this event.
11. Depreciation for the period has been run during the year. The figure is lower than expected as the budget assumes all in year capital developments are completed. The shared administration complex (which included a depreciation charge) will be funded and constructed through an alternative means than that budgeted.

Statement of Capital Expenditure as at 31 March 2018	Actual	Budget	Variance	Note	Annual Budget
Capital expenditure by activity					
Democracy	34,211	1,893,833	(1,859,623)	12	2,066,000
Roading	2,032,695	2,445,467	(412,772)	13	2,667,782
Solid Waste	510,860	-	510,860	14	-
Emergency Management	12,484	-	12,484		-
Total Expenditure by Activity	2,590,249	4,339,300	(1,749,051)		4,733,782

Capital Expenditure Notes

12. The shared administration centre will now be built by another agency, with the Council to enter into a lease arrangement.

13. Roothing capital works are slightly behind expectation for the period. The current focus of roading works is on improving the conditions of the sealed roads as inspection noted a large number of sections with potholes or sealed roads failing. This has resulted in a reallocation of approved funding from other renewal categories. Roothing budget expected to be met by year-end.

14. Capital expenditure on the solid waste project are costs delayed from 2016/17, Council is applying for grant assistance to aid with additional in-year expenditure.

Total cash impact	(326,285)	(960,092)
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Purpose

1. The Purpose of this report is to adopt the Long-Term Plan 2018-28, including the Council's financial statements, policies and levels of service.
2. There is a separate agenda item and resolution which Council will need to make to set the 2018/19 rates. The Long-Term Plan needs to be adopted first, before setting the rates for year one of the plan.

Recommendations

That the Council:

1. **Receives the unaudited Chatham Islands Council Long-Term Plan 2018-28**
2. **Adopts the Revenue and Financing Policy as included within the Chatham Islands Council Long-Term Plan 2018-28.**
3. **Receives the external Audit report for inclusion within the Chatham Islands Council Long-Term Plan 2018-28.**
4. **Adopts the Chatham Islands Council Long-Term Plan 2018-28, including the Chatham Islands Council Fees and Charges for 2018/19.**
5. **Delegate authority to the Council's Chief Executive to make alterations of minor effect or to correct any minor errors to the adopted Chatham Islands Council Long-Term Plan 2018-28.**

COUNCIL MEETING AGENDA

JUNE 2018

3. FINANCE

3.5 LGNZ Rural & Provincial Sector Meeting (F 3.17e) 7 & 8 June 2018

The LGNZ Rural & Provincial Sector meeting held on 7 & 8 June 2018 was attended by Mayor Alfred Preece, Councillor Monique Croon and the Chief Executive.

A report will be provided at the meeting.

RECOMMENDATION
THAT the report be received.

COUNCIL MEETING AGENDA

JUNE 2018

4. WORKS & SERVICES

- 4.1 Fulton Hogan Road Maintenance Contract Monthly Report May 2018 (WS 4.1b1)

See attached report.

RECOMMENDATION
THAT the report be received.



chatham islands council



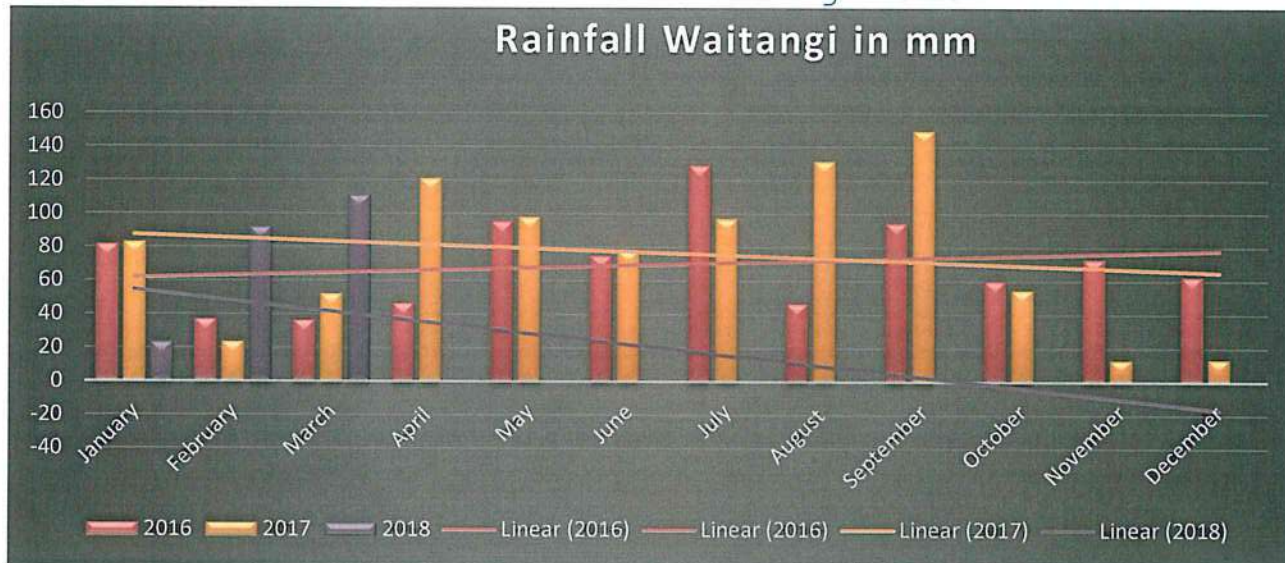
CHATHAM ISLANDS ROAD
MAINTENANCE CONTRACT
MONTHLY REPORT
May 2018

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Work Summary

Outline of work carried out during month



102mm of rain recorded in the Waitangi yard. We still have a truck and excavator stuck on Pitt awaiting the re-certification of the barge to get them home. Work on the reinstatement of the MPA areas is pretty much complete. Highet Place Kerb and Channel complete, pavement preparation complete, still to be sealed and footpath constructed. Fish Factory Road re-hab underway. Frequent rain is making it hard to keep prepared areas in good condition.

Routine Maintenance and Operations

Mowing and spraying continue. Maintenance metaling still happening in a reduced manner until rehabs complete. Grading a bit behind at the moment again the result of the rehab program and one grader to work with. Second grader has been purchased and we are awaiting delivery. (Ship dependent)

Pavement Renewals

Highet Place & Fish Factory Road complete to seal stage. Digouts begun.

Sealed Road Resurfacing

None this month. SOON

Drainage Renewals

Highet Place K&C complete.

Bridge and Structure Renewals

None this month.

Traffic Services

Large directional sign replaced at Port Hutt North Road intersection.

Minor Improvements

None this month.

Vegetation Control

Mowing keeping us busy at the moment as good growing conditions continue into the autumn. Spraying is near impossible with constant winds this month.

Dayworks

Fish Factory Road, cul de sac Highet Place and seal transition on Air base road are completed as dayworks.

Programmed Work for following month

Sealing!, watertabling and maybe some road strengthening.

Schedule of Work by Road Name

1. Maintenance Grading

- Carried out as required during the month on the following roads:

Road ID	Disp	Road ID	Start RP	End RP	Quantity M
PORT HUTT ROAD	1941	51	5000	9800	4800
WAITANGI WHARF - OWENGA ROAD	1942	11	9104	14662	5558
NORTH ROAD	1943	21	4589	5162	573
RAPANUI ROAD	1944	81	0	1211	1211
				Total	12.1km

2. Unsealed Pavement Maintenance Metal

- Carried out on the following roads using AP32 metal:

Road ID	Disp	Road ID	Start RP	End RP	Quantity	Units
PORT HUTT ROAD	1870	51	4500	4700	8	
NORTH ROAD	1937	21	13500	24600	80	
WAITANGI WHARF - OWENGA ROAD	1947	11	19100	20145	32	
WAITANGI WHARF - OWENGA ROAD	1954	11	13800	17900	48	
TE MATARAE ROAD	1955	133	0	2793	32	
PORT HUTT ROAD	1956	51	6070	7050	48	
WAITANGI WHARF - OWENGA ROAD	1961	11	11800	16700	112	
NORTH ROAD	1962	21	7600	14500	56	
HOSPITAL ROAD	1965	91	166	357	16	

HOSPITAL ROAD NORTH	1966	90	0	300	16	
		Totals		This Month	448	m3
				Contract TD	15175	m3

Next Month's Target

Patch metalling will continue where required.

Crash Damage Report Summary

Crash Damage Report

Date	Event	Action	Repaired Y/N
11/4/17	RP6890 Ute Rollover and hit pole and fence	Police Report	Powerpole knocked over, no damage to CIC asset
18/4/17	RP 19204 Vehicle has hit and damaged LH trailing end of guardrail	New parts ordered	To be repaired when parts arrive
June	Vehicle left road at RP260 WWO Rd		No damage to CIC asset
15/7/17	Truck left road at RP13585 Port Hutt Road	Photos	Damage to bridge sight rail
14/2/18?	Ute left road and rolled WWO Rd RP 4800	No report as yet	No damage to CIC asset
3/3/18	Car hit loading ramp WWO Road RP1039	Police investigation ongoing	No damage to CIC asset
29/5/18	Vehicle vrs calf cnr Maipito Waitang Wharf Owenga Road	7: 30 am	Minor vehicle damage

Network Inspections

Month	Inspection Type	Faults Identified	Inspected By
July 17	Night- time	North Road suffering from high lagoon levels. EMP's dirty but wet conditions	Bill Lind

		make cleaning useless. Maybe more delineation required on newly re-habed sections.	
August 17	Daytime	Safety drive over with Stantec	Tomby
August 17	Night time	Safety drive over with Stantec	Bruce Winter
Sept 17	Daytime	Most of the network during rain event. Numerous areas of drainage deficiencies identified	Bill, Tomby and Mario
October 2017	Daytime	Done during Roadroid. Still a lot of areas requiring watertabling. Soft spots identified and programmed on Owenga Road	Bill Lind
November 2017	Night Time	Tuku Road mostly good but a lot of dirty EMP's at the town end. North Road ok but could still do with more EMP's on sealed section (awaiting Stantec safety inspection results)	Bill Lind
December 2017	Daytime 6 monthly	Waitangi West, Port Hutt and North Road mainly. Mostly drainage problems identified-high shoulder and watertabling.	
January 2018	Night Time	Waitangi Wharf Owenga Road. Signs all good, some EMP's require cleaning. Airbase road good but some vandalised signage needs replacing.	Bill Lind
February 2018	Daytime Roadroid	Still a lot of watertabling and drainage work required on most roads. Signage generally looking good with some needing cleaning	Bill Lind
March 2018	Night Time	Tuku Rd and North Road. Signage and delineation looking better, Still some signs need cleaning. Serious lack of Streetlighting in Waitangi	Bill Lind
April 2018	Daytime	WWO Road just graded. North Road needs grading. Water tabling needed on both	Bill Lind

		roads.	
May 2018	Night Time	Watertabling still required on most roads, wet conditions highlight this. Lack of street lighting becoming very serious. Signs & EMP's dirty.	Bill Lind

Monthly Safety Report and Statistics

Nothing to report.

1. Safety Engagements

Date	Near Miss	Incident	Lost Time Injury	Plant Damage	Depot/Worksite Inspections
8/5/17	Y	N	N	N	Faulty seat in grader caused back pain.
2/6/17	N	N	N	N	Sealing North Road no safety issues
21/6/17	Y	N	N	N	Portable concrete mixer fell to the side when being lifted onto truck deck causing bruising to ankle.
6/7/17	N	N	N	N	Cleaning Nairn River bridge deck and rails. No issues, good traffic control using a spotter.
8/8/17	N	N	N	N	Overlay Port Hutt Road. Good safe practices observed.
20/9/17	N	N	N	N	Watertabling Maipito Road No unsafe acts observed work progressing well.
18/10/17	N	N	N	N	Digouts WWO Road Good traffic control. No items to address.
14/11/17	N	N	N	N	Repairing roof on workshop. Full Hazard ID completed along with a risk analysis and checklist. No problems encountered.
7/12/17	N	N	N	N	Grading of Waitangi

					Wharf Owenga Road. Very dusty but no other problems.
29/1/18	N	N	N	N	Installing formwork for K&C on North Road. All good but traffic speed still a problem.
14/2/18	N	N	N	N	Te One culvert carriageway lowering. No issues.
18/3/18	Y	Y	N	Y	Grader came off barge and completely submerged during unloading. Investigation underway.
30/4/18	Y	N	N	N	Manhole cover moved when excavating for K&C
22/5/18	N	N	N	N	Audit done at Hight Place Re-Hab site. No issues arising.

Metal Stockpiles

Site	AP30 Schist	AP65	AP30 Basalt	AP100 Schist	AP100 Basalt	AP30 Blend	AP20
Waitaha Schist	1727	0	0	14950	0	0	0
Waitaha Basalt	0	2538	6976	0	0	0	964
Paritu	4508	0	0	2340	0	0	0
Stoney Crossing	0	1150	1727	0	0	0	1044
Yard	0	0	0	0	0	0	0
Ohinemama	0	0	2456	0	0	0	0
Yard	0	0	0	0	0	0	0
Muirsons Schist	2624	0	0	520	0	0	0
	0	0	0	0	0	0	0
	0	0	0	0	0	0	0
TOTALS	8859	3688	10999	17810	0	0	2008

CIC Owned Materials

Signs

Stocktake of Chatham Islands Council Materials					
Item Description	Unit	Purchased	Used May 18	End Measure	Comments
<i>Signs</i>					
CS85 North Rd	ea			1	
CS85 Port Hutt Rd	ea			1	
RG1	ea			1	
RG2	ea			1	
RG6	ea			1	
RM6 White	ea			7	
RM6 Yellow	ea			3	
RM7	ea			5	
P66X242	ea			7	
PW67	ea			0	
PW2	ea			0	
PW10	ea			0	
PW11	ea			1	
PW11.1L	ea			1	
PW11.1R	ea			1	
PW12L	ea			1	
PW12R	ea			1	
PW16L	ea			0	
PW16R	ea			1	
PW17L	ea			0	
PW17R	ea			0	
PW21L	ea			0	
PW21R	ea			0	
PW24	ea			2	
PW25 65KM	ea			1	
PW25 35KM	ea			1	
PW25 45KM	ea			0	
PW27	ea			0	
PW28	ea			1	
PW32	ea			0	
PW34.1	ea			2	
PW34.2	ea			2	
PW37	ea			2	
PW38	ea			1	
PW39	ea			0	

PW41	ea			4	
PW41.3	ea			0	
PW43.2	ea			0	
PW44	ea			2	
PW53	ea			1	
PW49 FIRE ENGINE	ea			2	
PW 50	ea			1	
PW 67	ea			0	
PW67 Rural	ea			0	
PWSX1	ea			2	
RH-4	ea			2	
TS-3 ULTIMATE HIDEAWAY	ea			0	
MH -12 500 X 350 X 509	ea			0	
MH - 12 ENDS	ea			0	
MH - SPILKES	ea			0	
PW54	ea			2	

Marker pegs

EMP	ea			915	
CULVERT MARKERS	ea			200	
WHITE RAPID MARKERS	ea			16	

Misc Items

ACROW PROPS	ea	6		6	
ROAD COUNTER	ea	2		2	
ROUGHOMETER	ea	1		1	

Culvert Pipes

ALUFLOW

Item Description	Unit	Used May 18	Purchased	End Measure
375	m			12
300	m			12
450	m			30
525	m			0
600	m			18
750	m			30
825	m			0
900	m			23
1200	m			0
1500	m			0

FARMBOSS

225	m	9		63
300	m			30
450	m			0

PVC

225	m			0
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Builders Mix

CEMENT	T			0
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GEOGRID	rolls	2			19
BIDIM CLOTH	rolls	1		2	2

Environmental Compliance & Feedback

Environmental Compliance

Date	Site Inspected	Compliant Y/N	Abatement Order Issued	Corrective Action Required	Completed By
29/5/17	Tuku Rd	Y	N	N	Bill lind
2/6/17	North Road	Y	N	N	Tomby
17/7/17	Nairn Bridge	Y	N	N	Bill Lind
21/8/17	Pages Corner	Y	N	N	Tomby
30/10/17	Tiki Tiki Bore Head	Y	N	N	Bill Lind
23/11/17	Kaingaroa WTP	Y	N	N	Bill Lind
7/12/17	Waitangi Wharf Owenga Road	Y	N	N	Tomby
24/1/18	North Road Spraying	Y	N	N	Bill Lind
22/2/18	North Road Kerb&Channel	Y	N	N	Tomby
19/3/18	Pitt Island Grader incident	N	N	Y	Bill Lind
6/4/18	Hight Place K&C	Y	N	N	Bill Lind
18/5/18	Hight Place Re-Hab	Y	N	N	Bill Lind

Stakeholder Complaints Register

Month	Council/ Public Complaint	Complaint	Repair Undertaken	Response Time
June 17	Public	Bus turn around area Tuku Road needs metal	Metalled	1 week

June 17	Public	Poor state of Te Matarae Road	Minor strengthening to be done	When conditions allow
30/7/17	Public	Water over North Road	High Lagoon levels and strong winds	Lagoon needs opened
1/8/17	Public	Tuku Rd Bus turn around area needs metal	Metal	2 days
4/8/17	Pat Smith	Te Matarae Rd boggy	Bad spots metalled	1 day
15/9/17	CIC	Hotel sign request	Passed to Stantec	2hrs
21/9/17	CIC	Dead sheep Port Hutt Rd	Removed	3hrs
26/9/17	Public	Schist on Owenga Rd	Passed to Stantec for comment	4hrs
5/10/17	Eva Gregory Hunt	Potholes and dust on roads	Grader out Owenga Road	2days
3/11/17	CIE	Seal wanted on Owenga Road	Passed on to Stantec and CIC	1 day
21/11/17	Public	Dust on North road	Replied through CIC	2hrs
11/12/17	Public	Dust in general and too much grading	Public notice distributed asking people to drive to the conditions	1 day
19/1/18	Chris Bradshaw	Speeding traffic on Maipito Road	Installed new sign	2 hrs
1/2/18	Jo Clark	Signage at Port Hutt / North Rd intersection	Passed to Stantec for investigation	1 hr
8/2/18	Councillor Cherie	Poor condition of Pitt Island Roads	Timetable for work on Pitt Island submitted to Council	2 days
12/2/18	Jane King	Slippery conditions on Te Awainanga	Metal spread	3hrs

		Hill		
29/5/18	Maui Solomon	WWO Road needs graded	Awaiting favourable conditions	3 days

Public Relations & Community Involvement

Sponsored Festival fundraising, pig hunting comp and the racing club

Innovation

Reusing digout material for road build-up.

Summary of Monthly Progress Claim by Work Category

Claim for Report

		Separable Portion One - Roading			
Item	Work Category	Value for Month	Value YTD	Annual Budget	% of Annual Budget
1	P&G Other	\$85,115.13	\$781,811.47	\$805,782.09	97%
2	Routine Maintenance and Ops	\$58,165.31	\$580,128.58	\$1,273,716.65	45.5%
3	Pavement Renewals	\$61,505.10	\$427,200.88	\$389,340.50	109.7%
4	Sealed Road Resurfacing	\$0	\$312,955.26	\$108,129.00	289%
5	Drainage Renewals	\$0	\$33,473.33	\$119,480.00	28%
6	Bridge Renewals	\$0	\$26,158.16	\$60,000.00	43.5%
7	Traffic Services	\$687.14	\$24,342.87	\$13,485.75	180%
8	Minor Improvements	\$	\$8,131.46	\$130,000.00	6.2%
9	Vegetation Control	\$5,907.52	\$58,076.98	\$19,968.75	290%
11	Dayworks	\$23,691.08	\$439,078.11	\$242,871.00	180%
	Total	\$233,680.88	\$2,737,519.12	\$3,162,773.74	86.5%

Miscellaneous

1. Traffic Counting
Completed for 2018.

2. Pitt Island
Still waiting on the return of truck and excavator.

3. Wind Damage
Nil.

Photos



Tuku Road



Fish Factory Road



Fish Factory Road



Appendix A: Minutes

<p>Contract Chatham Islands Council 15/01 Road Operation and Maintenance Contract</p>

COUNCIL MEETING AGENDA

JUNE 2018

4. WORKS & SERVICES

- 4.2 Fulton Hogan Water & Wastewater Contract Monthly Report May 2018 (WS 4.1b1)

See attached report.

RECOMMENDATION
THAT the report be received.



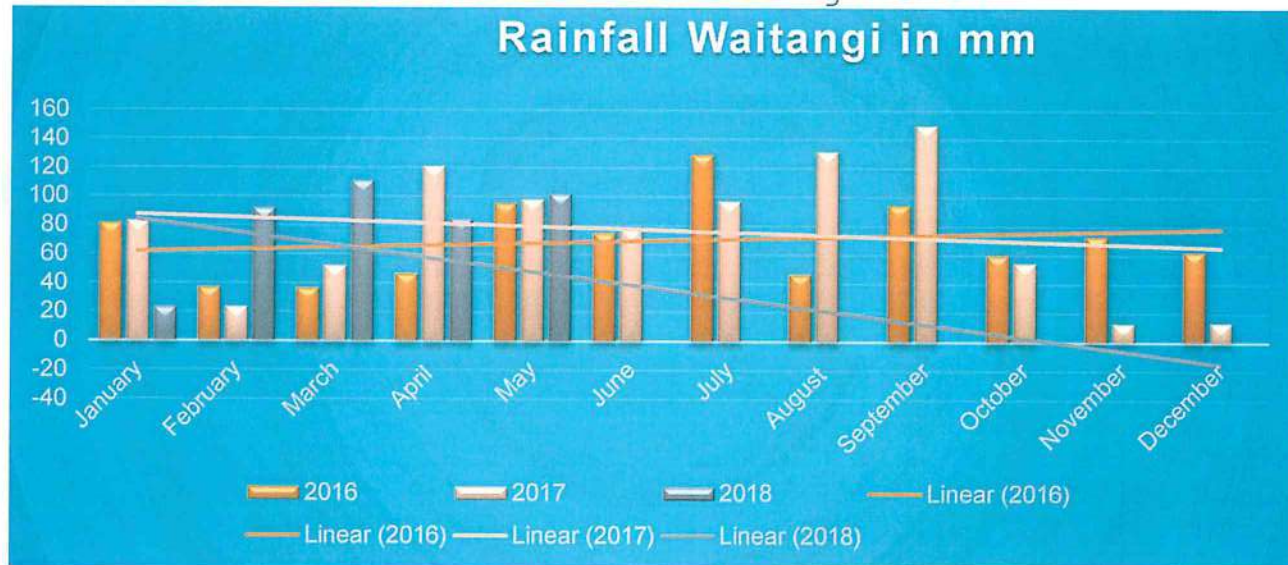
CHATHAM ISLANDS
WATER AND WASTEWATER
OPERATION CONTRACT
MONTHLY REPORT
May 2018

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Work Summary

Outline of work carried out during month



102mm rainfall recorded in the Waitangi yard. Work carried out to provide level platform at Treatment plant and track flanked and re-metalled. Assembled bore pump and pipe for draw-down test at MPA yard.

Water Supply Operation & Maintenance

All working well. Still to complete the draw-down testing at the MPA bore site. Awaiting Chatham Islands Electricity for generator and wiring.

Water Treatment

All running well.

Wastewater Treatment Plant at Waitangi

RBC 2 has been turned off until a permanent solution is found. A second pump has been purchased and installed for the Clarifier to remain operative after the first one failed. Bearing replacement and repositioning now scheduled on week of 25/6/18 by Reamans.

Dayworks - Water

No dayworks completed this month.

Dayworks - Wastewater

Work carried out to provide level platform at Treatment plant and track flanked and re-metalled.

Water and Wastewater Reticulation Network

Buried manholes found during road re-hab works, one raised, awaiting parts for the other.

Water and Wastewater Treatment Plant: Monitoring

<u>Item</u>	<u>Work Category</u>	<u>Separable Portion Two - Water and Wastewater</u>			
		<u>Value for Month</u>	<u>Value YTD</u>	<u>Annual Budget</u>	<u>% of Annual Budget</u>
13	Preliminary and General	\$2,254.25	\$46,051.93	\$49,614.04	92.8%
14	Water Supply Ops and Maint	\$1,014.32	\$11,313.68	\$20,067.84	56.3%
15	Water Treatment	\$2,947.89	\$54,392.97	\$39,801.86	136%
16	WWTP Waitangi	\$922.32	\$22,126.01	\$35,580.63	62%
17	Dayworks - Water	\$465.94	\$13,045.66	\$9,519.14	137%
18	Dayworks - Wastewater	\$28,019.59	\$33,183.08	\$7,090.55	467%

Both treatment plants have been monitored on a daily basis with no issues at present.

Programmed Work for Following Month

Bearing replacements at the WWTP.

Summary of Monthly Progress Claim by Work Category

19	Water and Wastewater Reticulation	\$350.48	\$811.64	\$461.16	175%
20	Treatment Plant Monitoring	\$1,188.52	\$11,879.20	\$14,262.24	83.2%
	Total	\$37,071.31	\$193,475.89	\$176,397.46	109%

Schedule of Work

Water Meter Report

See appendix

Irrigation Dosing

Actual system working well but showing signs of surface saturation. Investigating supply and planting of swamp tolerant plants. Sprinkler locations all sprayed and identified, most of the field has been mowed.

Quality Assurance

No issues

Site Safety Report

Nil

Date	Near Miss	Incident	Lost Time Injury	Plant Damage	Depot/Worksite Inspections
29/6/17	N	N	N	N	Site visit and mowing at WWTP No safety issues apparent
19/7/17	N	N	N	N	Site visit to Kaingaroa WTP. No issues all clean & tidy, running well.
8/8/17	N	N	N	N	Clean out old septic tank, no safety issues.
13/9/17	N	N	N	N	External survey and maintenance visit by Reamans and Stantec. No issues reported.
20/10/17	N	N	N	N	Site tidy up

					around WWTP All good.
23/11/17	N	N	N	N	Kaingaroa WTP checked ,cleaned and tidied out
15/12/17	N	N	N	N	WWTP Investigate/locate sprinkler heads and mark
15/1/18	N	N	N	N	Repairing leak @ CIC flats, no safety issues.
8/2/18	N	N	N	N	Replaced toby valve and repaired pipe Highet Place. No safety issues.
22/3/18	N	N	N	N	Spraying and mowing @ WWTP no issues or concerns
30/4/18	N	N	N	N	Replace dislodged manhole cover at Highet Pl / Tuku Rd intersection.
24/5/18	N	N	N	N	Clear area, digout drain and metal road WWTP

Environmental Non Compliance

E-Coli readings at Waitangi WWTP are being monitored with a sample now being taken immediately post UV showing better results. No E-coli but elevated total coliforms

Monthly Stocktake of Supplies

General Supplies Stockpile - Month Ending May 18

	Stock Purchased	Stock End of Previous Month	Stock Used	Stock Remaining End of Month
Salt	0	28 bags	10	18
Chlorine	0	50 L	10	40

PHOTOS



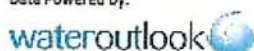
Access track to WWTP



Area prepared for RBC work

Zone	Description	Address	Last Reading		Avg Daily Use (l)	Next Reading Due	K
			Date	Reading (m ³)			
Tiki Tiki	Doc House 1	65 Tiki Tiki Hill Rd	18 Sep 15	2,048	45	Dec 15	2
	Doc House 2	57 Tiki Tiki Hill Rd	18 Sep 15	1,248	142	Dec 15	2
	Wharf Meter	Tiki Tiki Hill Rd	18 Sep 15	11,818	5,068	Dec 15	2
	MOE Te One School	54 Tiki Tiki Hill Rd	18 Sep 15	1,667	335	Dec 15	2
Wharf/Owenga Rd	Greenbank	7 Waitangi Wharf Owenga Rd	18 Sep 15	2,075	932	Dec 15	2
	Craypot Shed	54 Waitangi Wharf Owenga Rd	28 Mar 15	1	-	Jun 15	2
	Back Section - Manwell	58 Waitangi Wharf Owenga Rd/Tuku Road No. 2	28 Mar 15	0	-	Jun 15	2
	Cream Hardy Plank - Bradsaws	60 Waitangi Wharf Owenga Rd	28 Mar 15	0	-	Jun 15	2
	Ron Brown	62 Waitangi Wharf Owenga Rd	28 Mar 15	0	-	Jun 15	2
	MAF Office	64 Waitangi Wharf Owenga Rd	18 Sep 15	622	256	Dec 15	2
	Richard Seymour - J Preece	70 Waitangi Wharf Owenga Rd	18 Sep 15	1,461	250	Dec 15	2
	ANZ Bank/Post Office	Waitangi Wharf Owenga Rd	18 Sep 15	754	233	Dec 15	2
	Hotel Chathams	Waitangi Wharf Owenga Rd	18 Sep 15	24,658	5,516	Dec 15	2
	Travellers Rest	Waitangi Wharf Owenga Rd	18 Sep 15	3,911	687	Dec 15	2
	Hardware	Waitangi Wharf Owenga Rd	18 Sep 15	388	119	Dec 15	2
	Pie Cart	Waitangi Wharf Owenga Rd	28 Mar 15	11	-	Jun 15	2
	Hospital House (Lou Oldham-Jason Braid)	88 Waitangi Wharf Owenga Rd	29 Jun 15	2,188	358	Sep 15	2
	Works Depot - Workshop	116 Waitangi Wharf Owenga Rd	18 Sep 15	1,697	517	Dec 15	2
	Works Depot - Office	115 Waitangi Wharf Owenga Rd	18 Sep 15	218	23	Dec 15	2
	Works Depot - Tank Supply	115 Waitangi Wharf Owenga Rd	18 Sep 15	6,885	358	Dec 15	2
	Fire Station	117 Waitangi Wharf Owenga Rd	28 Mar 15	1	-	Jun 15	2
	Craft Shop	119 Waitangi Wharf Owenga Rd	28 Mar 15	1	-	Jun 15	2
	A Frame (Lorraine Hambly)	125 Waitangi Wharf Owenga Rd	18 Sep 15	3,835	318	Dec 15	2
	Norman Kirk	186 Waitangi Wharf Owenga Rd	18 Sep 15	1,346	426	Dec 15	2
	Cal Croon Beachouse	191 Waitangi Wharf Owenga Rd	18 Sep 15	700	710	Dec 15	2
	Toilet	Wharf Owenga Rd	18 Sep 15	141	23	Dec 15	2
Wilson Place	Chnssy Kereama - Naomi Goomes	3 Wilson Place	18 Sep 15	1,051	284	Dec 15	2
	Darron Kyle	7 Wilson Place	18 Sep 15	1,362	142	Dec 15	2
	Edward Fraser	9 Wilson Place	18 Sep 15	3,110	6,494	Dec 15	2
	Downer (Manager)	10 Wilson Place	18 Sep 15	2,179	614	Dec 15	2
	Alison Davis	6 Wilson Place	18 Sep 15	1,783	426	Dec 15	2
	Lookout (Hotel Chats)	4 Wilson Place	18 Sep 15	1,296	580	Dec 15	2

Data Powered by:



COUNCIL MEETING AGENDA

JUNE 2018

4. WORKS & SERVICES

4.3 Engineers Report for March 2018

(WS 4.1a1)

See attached report.

RECOMMENDATION
THAT the report be received.

CIC Engineering Services Contract

Monthly Progress Report: May 2018

Financial Reporting

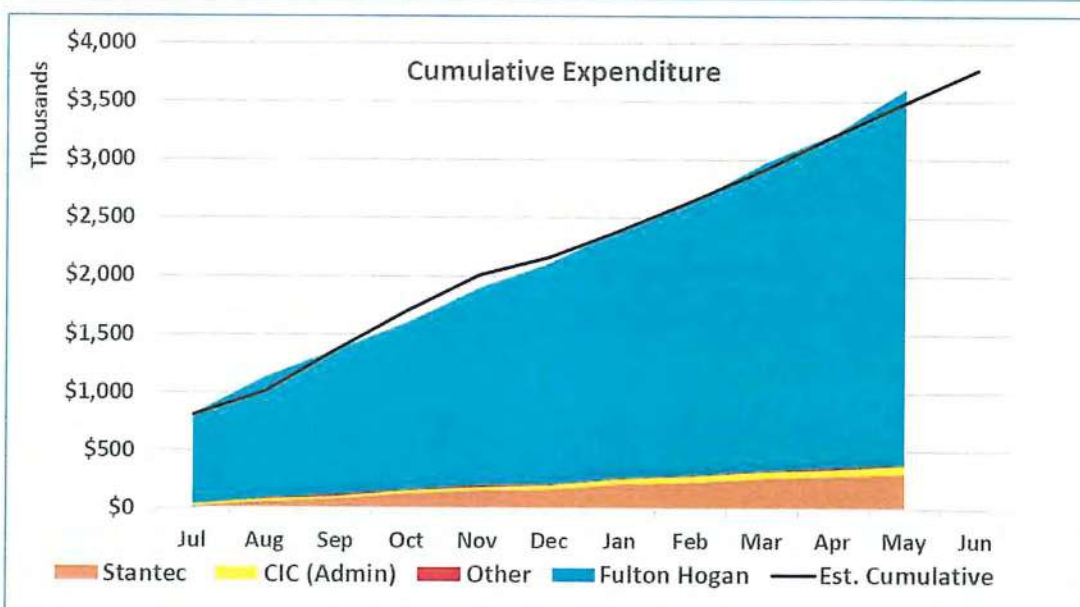
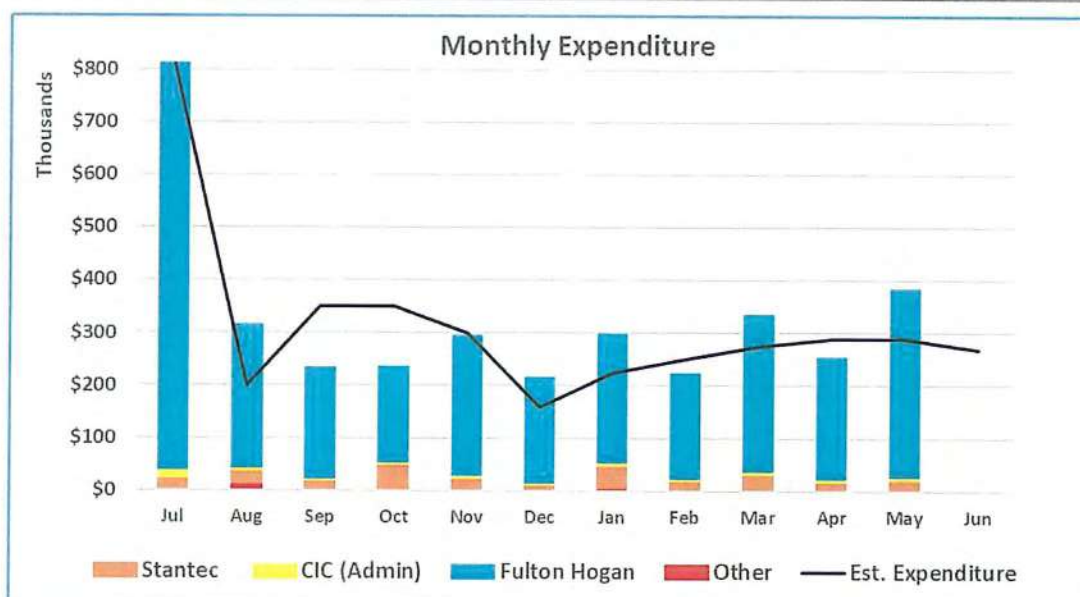
Contractor Claims (ex GST)

- The initial Fulton Hogan (FH) claim submitted was for \$356,175.61 to which Stantec assessed the final amount for payment as \$356,175.61.
- The final payment for Fulton Hogan is split between Roding and WW+W as below:
 - \$319,104.31 for Roding.
 - \$37,071.30 for Water and Wastewater.

Financial Position

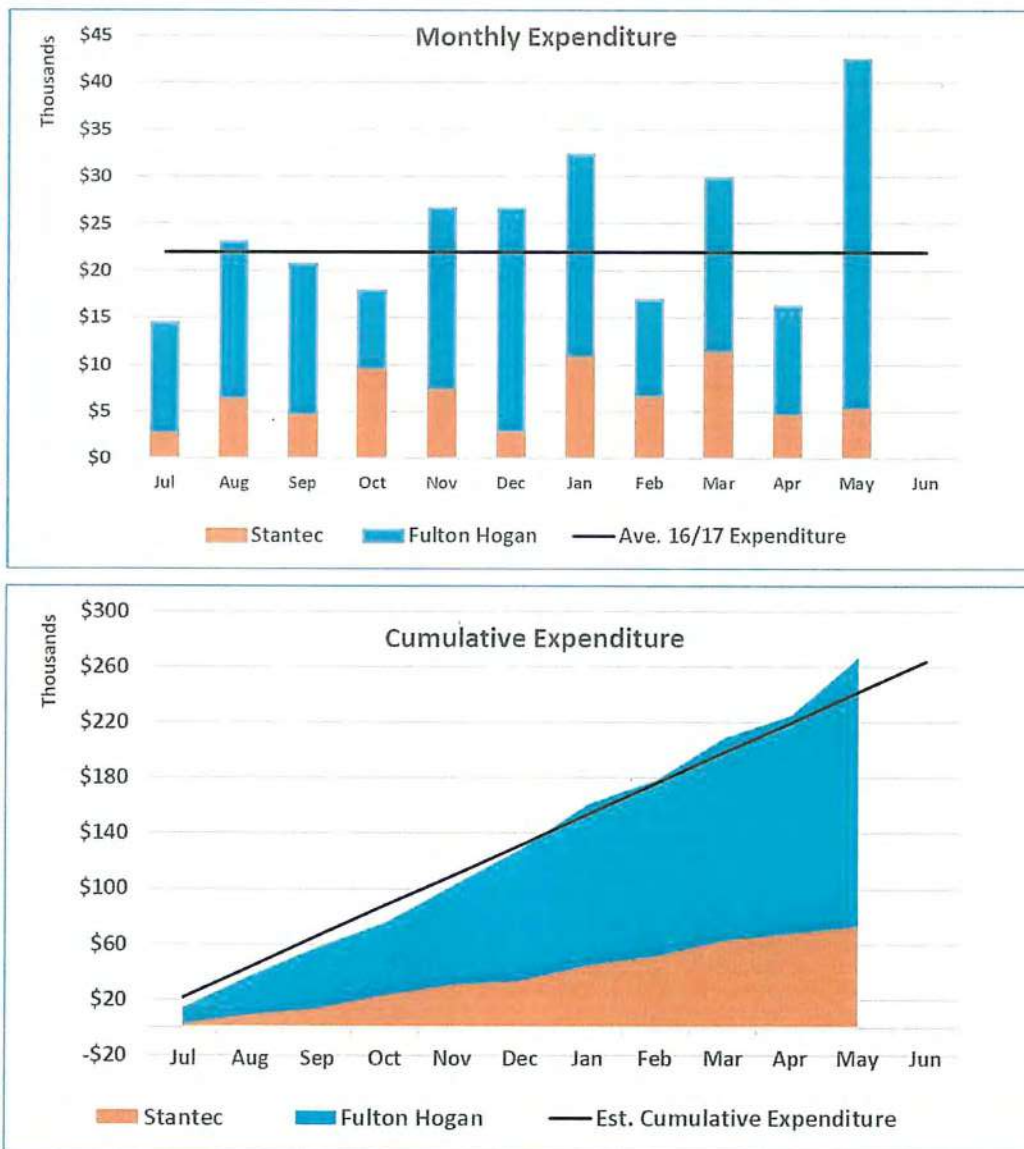
- The roading budget spent to date is approximately \$3.31 M of the \$3.77 M allocated for the 2017/18 financial year. This equates to 88% of expenditure after eleven months (92%) of the financial year to date.

Expenditure Tracking of NZTA Funding



NB: The CIC costs equate to the administration costs of processing a claim and other direct claims by Council.

Expenditure Tracking of 3 Water Funding



The black budget line is based purely on the amount spent in 2016/17.

Road Network updates

Stantec Site Visits

Current Status:

- Nigel and Ali were initially booked to visit on Jan 23-26. However due to flight disruptions only Nigel visited on 24/25/26 January.
- Shaun & Ali visited 20-23 March.

Updates:

- Nigel and Ali visited in May with respect to the sealed road rehabs in Waitangi (all going to plan). A plane delay of one day, meant that the trip was shorter. However, they had to spend that day waiting at the airport.
- The next visit is likely to be August, with a yet to be determined date.

Bridge Update

Current Status:

- As Bryan Peters conducted his biennial bridge inspection in late October, the Te Awainanga and Hawaiki repair work won't begin until after this inspection, so that if any other items are identified, they can be addressed at the same time.
- Shaun conducted a bridge inspection of the four Pitt Island Bridges whilst he visited the Island in November.
- The bridge inspection report was delivered in late January.
- This years' report is much expanded on previous years to try and better explain and track the work that needs to occur to the structures. Also with some further explanations to try and demystify some of the engineering language for those not familiar.
- Two lists of repairs have been created, one of smaller repairs that FH can do without instruction and a second list where design input is required by Stantec.
- Stantec to proceed with Council approved recommendations as funding permits. Most of which will be in the next financial year.
- Pitt Island bridges upgrade work complete by FH. Bridging stock on Pitt Island is in the best condition it has been for a while.

Updates:

- Good progress has been made by FH to action items in the list, with the Pitt Island work addressing the large concerns with the bridge stock there.
- During Stantec's June visit an inspection of Whangamoe Bridge on Port Hutt Road showed that one of the wing walls (out from the abutments) was beginning to fail significantly. The wing walls had been on a lean for a long time, but now the failure is such that an intervention strategy is required.
- Whangamoe is likely to be the next bridge replaced after Waikato Bridge, so the repair methodology will be cognisant of this.

Te One to Airport Roading Improvements Project

Current Status:

- A request to review the previous seal extension design completed in 2009 has been received from CIC. This was whether to see if seal extensions should be included in the next NLTP submission.
- The previous report appeared to use some creative engineering to get a positive benefit cost analysis, something that is unlikely to work with NZTA in the current climate.
- Shaun attended a meeting with NZTA during October about where to restart the investigations.
- NZTA would like Council to produce a 'Point of Entry' document, which outlines the project and some of the wider benefits.
- Shaun to start the report once back from his visit in November. NZTA have provided an example of a similar report conducted by another Council to assist report writing.
- Once submitted, NZTA will then determine whether or not the project will proceed to further investigation.
- Shaun submitted a draft 'Point of Entry' document. Awaiting initial feedback from NZTA.
- NZTA have additional questions regarding some of the claims in the document that they would like more information on.
- It sounds like an addendum to the document is required, before NZTA make a decision to proceed further with this project.
- One thing NZTA didn't like was the title of 'Te One to Airport Seal Extension', which predetermines the solution before the full and proper assessment has taken place.
- Stantec and CIC to work together on finding some of the answers to the questions raised by NZTA. An action list has been created for both.

Updates:

- Orrin has been assisting Shaun to pull together the missing pieces for this report.
- The hope is to get a new draft version in front of NZTA by the end of July.

MPA Waitangi township road reinstatement

Current Status:

- With the wharf project essentially complete, the reinstatement of the Waitangi roads can begin.
- With MPA decamping from the Island, it has been difficult to pin them down at times to agree terms.
- MPA have requested that FH do all the reinstatement, which has put pressure on our own maintenance sealing work, i.e. number of digouts FH might achieve.
- The sealing is occurring outside of a normal sealing season, however this was the case with the road rehabs last year. These will be even later though. Therefore due to weather forecasts and most recent conditions, there is a possibility that work is deferred until the spring.

Updates:

- FH have prepared the surface for sealing, but final testing has found that a section of Tuku Road past Highet Place has a weak pavement. FH were not initially engaged by MPA to provide a full-scale reinstatement, so it was appropriate that this was uncovered after they did the work asked of them. All costs to that point lies with MPA.
- FH need to digout approx. 125 m2 of pavement and rebuild before the sealing takes place (as the sealing trucks may not be back for another couple of years). Shaun informed FH that CIC would cover their costs in the first instance and look to recover costs from MPA. MPA are aware of this, but I think will be hoping that CIC cover all this cost.

Te Matarae Road Strengthening Complaint

Current Status:

- A complaint was laid that the road strengthening on Te Matarae Road was not widening the road width in the same process.
- The Mayor and CEO have spoken with the complainant about the issue, while also talking to Stantec about why the road was not widened.
- Stantec informed Council that the road had very low traffic volumes that did not require the additional investment necessary to widen the road.
- Nigel was to meet with complainant, but the change in his January flight dates then meant that was not possible.

Updates:

- Stantec still need to try and meet with complainant in the future..

2018-21 National Land Transport Programme (NLTP) and Regional Land Transport Programme (RLTP) Funding Request

Current Status:

- The first draft funding application is due on 31 August, alongside the updated AMP document.
- Stantec has also been working with ECAN to provide high level estimates of the transportation funding for the LTP.
- Shaun updated the Activity Management Plan (AMP) to include the "Business Case Approach" (BCA) for funding requests to NZTA. This incorporates the outputs from the ILM workshop, which identified the problems on the network. Owen reviewed the changes as necessary.
- There was an increased volume of work required for funding applications this time around, when compared to previous applications. NZTA is very keen to hear about the 'story' of the network and Council's providing strong rationale as to why they need the funding.
- As a part of this, a 'Strategic Case' document was drafted by Shaun. This outlines the problems identified on the network and what can be done to address them, as well as identifying area's where more 'evidence' is required to support the funding application.
- NZTA have assessed the draft submission (submitted August 31) and assigned a 'PASS' mark for Council.
- This is great news, as the vast majority of Council's around the country have 'REWORK' to do. There are some minor details for Shaun to address, but fundamentally our NZTA Investment Advisor (Mark Weeds) agrees with the work programme and budget that Shaun proposed.
- The proposed work includes a significant focus on drainage in the first year (2018/19), by creating swales along long sections the main unsealed roads, which should help with the road surface quality in the long term. There is also an increased level of unsealed road rehabilitations in the same year, something that has been on hold with the sealed road repairs.
- The overall budget is only 0.8% more (over three years) than the current funding period.
- While there is no guarantee that the application and plans put forward are accepted come April (when we find out), it is positive to have the backing of your NZTA rep.
- It must be noted that if resealing of the recent rehab sites does not take place this financial year, it would require a significant rejig of the programme across this financial year and the next. Which means it would not align with Shaun's proposal. However, these days NZTA are much more cognisant of the logistical challenges doing maintenance work on the Chathams.
- Shaun attended a workshop for Council's in the Canterbury Region at the end of November. From this he learnt that CIC was one of only four authorities (out of 67 in total) awarded a 'PASS' assessment after the draft submission in August. This was a great result and shows that NZTA agree with our 'Investment Story and Business Case Approach' to funding for 2018-21.
- The final bid for funding was submitted on time (16 Dec).
- There is no guarantee that the final funding level requested will be approved. Though by asking for a similar amount to the last period, the signs should be good.

Updates:

- We await the final decisions from NZTA on funding amounts, particularly around Minor Improvements, where no indicative levels have been indicated yet.

<ul style="list-style-type: none"> • No update for a few months as NZTA review the final requests by all Councils. There will be a further delay as the construction industry awaits the Transport GPS (Government Policy Statement), which will outline the direction of the Labour Government's desire for transport investment over the next three years. • The current 2015-18 NLTP was supposed to end on 30 June, has been extended to 31 August because of the new GPS. • The GPS is expected to have a greater emphasis on regional transport investment, which hopefully is a positive outcome for the Islands. • NZTA have indicated that the annual inflation for Years 2 and 3 of the NLTP submission will be set at 2%, instead of the circa 3% (from BERL). • This equates to a reduction of \$11.5k across the last two years. • Tanya (ECAN) advised Shaun (post NLTP submission) that the Winder report for DIA recommended that a further 1% increase should have been applied to the BERL rates, to allow for the 'Chatham Island Factor'. So this was not applied at the time of submission. • Shaun hasn't been able to find reference to the additional 1% in the report (after a high level look for it), so if it is in there, we need to be able to pass that onto NZTA in order to try and stop them from reducing inflation to 2%. • All Councils in NZ must submit their NLTP projects forward into their respective regional assessment (RLTP) i.e. CCC, Selwyn, Waimakariri etc. are all part of the Canterbury Region. Then the local Regional Transport Committee (RTC) agrees the priority of projects occurring in their region for funding approval from NZTA. An RTC will consist of one member from each Council in the region. • As CIC is a unitary authority, the RLTP matches exactly with the NLTP application already submitted. The RTC for CIC is likely to be the Council, but in particular those Councillors with a Rooding Portfolio. • An RLTP document is renewed every six years (forecasting the next 10 years), with a mid-term review in Year 3. We are currently at the mid-term stage, so if there are no wholesale changes to the initial document then public consultation is not required. • The updated RLTP will then need to be ratified by the CIC RTC and submitted to NZTA. • Shaun is currently drafting the revised RLTP document to meet NZTA requirements. And will have it before the Council RTC in April. • Shaun drafted the updated RLTP document for Council to review and comment or ratify as necessary at the end of April. • NZTA have released the indicative funding levels for 2018-21 period for the maintenance budget. Basically NZTA has trimmed the NLTP submission by 1% over the 3 years. Essentially, \$10.5M has become \$10.4M. 	
Fatal Crash at Waitangi Wharf-Owenga Road	
<p><i>Current Status:</i></p> <ul style="list-style-type: none"> • A fatal crash occurred near the FH depot in the first weekend of March. • Shaun & Ali reviewed the site during the daytime and at night in March. 	<p><i>Updates:</i></p> <ul style="list-style-type: none"> • Shaun has completed the changes to the fatal crash report post a review. The changes are now with the reviewer to check.

Highet Place Intersection Improvements

Current Status:

- The Highet Place intersection suffers two issues, firstly cars turning left off Tuku Rd can do so at a higher than desirable speed. Secondly the kerb and footpath in this area was ruined by the sinking ground above the culvert. The sinking has stopped, so now it is time to repair.
- Nigel has designed a realigned intersection to slow down left-in vehicles and tee the intersection up. Also new footpath & kerbs.
- Fulton Hogan are making the necessary enquiries to get builders mix (for concrete) from NZ, as well as MPA to batch the concrete for Council.
- Design has been finalised and Nigel showed it to Council at the last meeting.
- FH have all the builders mix ready to go for construction, which was imported from NZ. They couldn't use the MPA concrete as it is not very workable, which is required for construction kerb and channel.
- MPA no longer have concrete producing plant on the Island, so FH has had to purchase cement to batch on site.
- Plans have been given to FH who will set out the job. Timing of construction with FH, but needs to be completed before reseal programme so that it can be sealed this year.

Updates:

- Work is complete and sealing to take place in June.

NZTA Meetings

Current Status:

- A catch up meeting with NZTA was held to update on projects and end of year procedures.
- A further meeting was held with respect the RLTP process. Focus was on ensuring that CIC meet their obligations.

Updates:

- The three-yearly NZTA audit of all contract administration procedures is to take place in early June.
- This involves both Stantec and ECAN. With the auditor based in the Stantec office.

Waikato Bridge Culvert Design

Current Status:

- Historic Places were shown a very early alignment for the culvert, again they wanted us to speak with Susan Thorpe. Stantec asked her to assess on the potential upstream realignment necessary to allow the culverts to be placed perpendicular to the road.
- Susan stated she has no concerns with any upstream realignment, provided that the work is taken with utmost care and does not adversely impact on the streambed.
- Bryan Peters has estimated the cost of repairs to bring the bridge back to 100% of Class I to be \$106k-\$120k. He also estimated the cost to construct the culvert around \$550k excluding Engineer costs for construction monitoring.
- Council approved Stantec to start the application process to NZTA for the design of replacement for Waikato Bridge.
- Bryan rates the highest priority replacement structure as Waipapaku on Pitt Island, followed by Waikato Bridge. It may be possible to replace Waipapaku within existing funding allocations if the cost is not too high. This structure is just north of the airstrip on Pitt Island, therefore is a vital link for Pitt Islanders.
- Stantec submitted a draft report for Owen to review before submission to NZTA. NZTA has accepted the report and approved funding for design.
- Bryan Peters is the lead designer for the replacement structure. Detailed design began in Jan 2017.
- Our Senior Planner has raised a major concern with the time that it has been taking to deal with DOC on other projects in freshwater.
- Doc are now strongly applying the Freshwater Fisheries Regulation 1983, in relation to fish passage. They are particularly focusing on culverts, which is what we are proposing for Waikato.
- DOC appears not to have a clear process for applying this, which has been learnt from similar projects that our Christchurch team has worked on. This had led to delays on those projects.
- This creates an increased risk that we cannot secure the resource consent within a timely manner and may delay proceedings.
- Draft design is complete. Design stage estimates have been requested from FH as a comparison to the Engineer's Estimate.
- Mike Smith completed a design safety audit. He identified three issues that need to be accounted for during construction.
- FH have provided an estimate to construct the bridge culvert.
- The resource consent application has been submitted, with key stakeholders also receiving a copy to see the proposal.
- The resource consent application only needs to apply for consent for the temporary road during construction, as the culvert structure is already a permitted activity.
- Hokotehi Morori Trust and DoC have both responded to the submission with no objections to the proposed works.
- The application sits with Paul Whyte (Beca) for assessment. The outcome of which is expected in the New Year.
- Resource consent to construct has been granted.

Updates:

- It has been agreed that any additions to the Resource Consent can be covered off in a letter and notified to the interested stakeholders.
- FH to conduct the additional field work at Waikato Bridge to get a better idea of the soil structure and also the flow rate of the underground water, so that pumping requirements can be calculated.
- The Resource Consent letter will be written after the field work and subsequent investigations that will inform the letter.

- The earliest the project could begin is July 2018, but as water levels are expected to be higher, this would be later in the year.
- Council approved FH to be able to use on-island staff/plant which would help to lower the costs of the project. Also given the likely cost to construct, direct negotiation with FH is the most logical approach to awarding the contract.
- FH to finalise quote to construct and identify the biggest risk items for discussion on a suitable contingency amount.
- Stantec to finalise quote to supply construction monitoring, which will include a couple of site visits by structural engineers.
- The plan again to purchase materials ahead of construction and reimburse FH the cost of the items so that they are not bankrolling the costs. The project costs will be balanced when the materials are installed.
- Stantec to finalise drawings, and make any changes necessary post resource consent approval. One condition was to lower the invert into the stream by 300mm more than was proposed, for improved fish passage.
- FH came back with a quoted price of just over \$900k, which was a 50% increase on the provided indicative price of \$600k, once CIC had permitted FH to use local resources to bring the costs down.
- The costs came down to approx. \$600k, but a reassessment of the cost to dewater the construction site, the cost of the culverts from the supplier and a couple of other matters meant that the final construction cost increased.
- Stantec have assessed their Construction Monitoring costs to be in the vicinity of \$20-25k. Which should hopefully cost less if we can coincide inspections with a quarterly visit from Nigel, Shaun or Ali.
- Stantec is working with FH to understand why the cost has significantly increased and what might be able to be done to reduce it (if possible). This would include looking at the risk in the project and whether it is prudent for CIC to accept more risk in order to reduce the price.
- At the current price the project is not viable, which is not a good outcome for the Island.
- Stantec and FH have been discussing how to reduce costs of the project and agree the construction methodology.
- Some additions to the consent will be applied for to allow for a back-up plan of diverting the stream water in a channel cut around the work site, if the cofferdam and dewatering plan is not working. This provides a back-up plan that allows construction to continue and no down time to retrospectively apply for consent. This small cost now, could save thousands if the dewatering does not work as hoped.
- Look at getting the lagoon lowered again prior to the construction to assist with dewatering.
- Reducing the size of the culverts used on the temporary road, to save costs. Does increase risk to a washout, but should be relatively quick to reinstate. This would keep any possible disruption to a minimum.
- Some other discussions to occur over the risk remaining in the contract and how to minimise that for Council.
- Construction period is now looking like summer 2019.
- We have been instructed to move the funding application into 2018/19 by NZTA.

Stantec Roothing Forward Work Programme – June

Network and Asset Management	<ul style="list-style-type: none"> Continue to work with NZTA on the 2018-21 funding application when requested.
Renewal work	<ul style="list-style-type: none"> Work out a new plan for the new financial year. FH will have enough to get work to get on with in the interim.
Waikato Bridge Replacement Design	<ul style="list-style-type: none"> Continue to work through the pricing issues and collect more site info for FH to help them price accordingly.
Asset Valuation	<ul style="list-style-type: none"> Stantec need to conduct another roading Asset Valuation of 30 June 2018. This needs to be completed by August 2018.

Mid-Term Roothing Forward Work Programme

Minor Improvements	<ul style="list-style-type: none"> After Highet Place is fixed, there is no money left for Minor Improvements.
Site visit	<ul style="list-style-type: none"> Next one in May 2018.
Waikato Bridge Replacement Design	<ul style="list-style-type: none"> Finalise the drawings for construction and provide survey set out data.

Long Term Roothing Forward Work Programme

Temporary Bridge plans	<ul style="list-style-type: none"> Stantec to develop plans for temporary bridge structures for Nairn and Te Awainanga bridges, in the case that the bridges are taken out of action by a natural disaster. The plans would be used by the Contractor to quickly reinstate a bridge. This would involve metal placed on a series of culverts to bridge the watercourse.
Next bridge replacement project	<ul style="list-style-type: none"> In the new financial year, funding will be available to begin the design process for the next bridge replacement. The likely candidate is Whangamoe on Port Hutt Road, as recommended by the bridge inspection report. Maipito Bridge is the other candidate, but seeing as Whangamoe Bridge is on a Secondary Collector route and services a greater population it is a higher priority. The plan is to survey, design and gain consent over 2018 and 2019, and then construct in 2020/21.

Roothing Work Under Action

Whangamoe Bridge Repairs	<ul style="list-style-type: none"> Need to develop a repair methodology for the damaged wing wall.
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Water and Wastewater Updates

Contract Documentation

Project:	Current Status:
Water Safety Plans	<ul style="list-style-type: none"> All parties to be familiar with requirements of the WSPs and be proactive in terms of water supply management and monitoring to ensure compliance, risk assessments and identification of new risks, improvement planning and contingency planning. Stantec provided update to DWA about central funding application (unsuccessful) and proposal interim funding application for 'urgent' items for water supplies (see each supply). Stantec to update formal response to DWA on WSP implementation audit recommendations to include funding outcome and submit. Stantec to finalise draft CCPs and issue to FH and CIC for approval to issue to DWA. Before August 2018. MoH assessed Bill, Russell and Bruce on use of FAC meter on 6 December 2017. Stantec have MoH report and will include it in next 6 monthly report.

Water Supply

Project:	Current Status:
Waitangi	<ul style="list-style-type: none"> 2018 central government funding application for water supply upgrades unsuccessful. Council seeking interim funding for new UV unit at existing plant (Tikitiki).
Kaingaroa – Lake Rangitai	<ul style="list-style-type: none"> 2018 central government funding application for water supply upgrades unsuccessful. Council seeking interim funding for extending intake pipeline into deeper water (allowed for new pipeline from shore). May comprise new PE pipeline (ie welded joints) laid in existing trench, with screen hanging out into mid water (so accessible), and buoys to mark the route/location Investigations to take place next summer (if lake levels are low) to determine whether the suction line can be extended into deeper water. Trench between intake and deeper water widened again this month. Old Kaingaroa intake pump motor will be stripped down and reconditioned once Danny is back on the island. Fish factory has been dis-connected and will be demolished within the next few months. FH has ordered 50mm valve so can isolate half of system if required, and will straighten out pipeline around Fish Factory once it is demolished. Ongoing. FH to record system maintenance activities. Ongoing. Danny is due back on the island mid-May 2018. FH trialled downloading turbidity meter data to SD card in May. Stantec reviewed data but did not include turbidity readings. FH to try download again.
Waitangi water supply upgrade	<ul style="list-style-type: none"> Next steps are bore drawdown test and enabling works For bore drawdown test: <ul style="list-style-type: none"> New bore pump has arrived. However, bore pump with 50mm outlet, fittings, pipe, and cable won't fit down the bore. Bill has ordered fittings for 40mm pumping main and 50m length of pipe (ie no joiners) for test. Note: Consider using solid stainless steel 50mm piping down well (ie no joins) in upgrade. Awaiting connection of power supply by Ian Sanson prior to undertaking 7-day pump test. Some urgency for this as MPA generator was due to be leaving the island mid-May 2018. Pump will be wasting at 2.5l/s during test so FH will keep a close eye on surface flooding. Richard has discussed with Paul Whyte who advised that consent for the test is not required. Richard to send pump curve/pump information (2.5 L/s at about 40m head) Richard to send pump drawdown test protocol For enabling works: <ul style="list-style-type: none"> Stantec asked MPA to extend access road to location of new treatment plant and install concrete base slab for treatment building and generators. Installation

	<p>of new barrier (embankment bund) around the borehead to minimise contamination from surface water will not be progressed as borehead security is now a key issue following the Havelock North enquiry and a more robust design is required.</p> <ul style="list-style-type: none"> ○ All MPA staff left island on 18 May 2018 except Archer and junior engineer. MPA have not carried out enabling works, despite conversations with Stantec (Richard) and CIC (Owen), and have not left an access track to the bore. • From preliminary conversations with Underground Brown, it appears directional drilling is an option for majority of pipeline between Waitangi and Te One. This would mitigate risk of archeological discovery (and hence construction delays) along pipeline route. • FH and Stantec need to manage demand from Tikitiki to new wharf. Agreed with MPA that wharf would have a 30,000L tank with trickle fed/restricted supply from new bore (ie MPA batching bore). Additional take not sustainable from Tikitiki (ie need new bore online). Preliminary design report also recommended wharf collect and store rainwater from washdown to reduce potable demand. Currently no tankage or collection of rainwater at wharf. • As part of detailed design for upgrade, also need to look at practicable demand management from other commercial users from Tikitiki/new bore (restricted valves/use of Tikitiki). Bill noted that once commercial users are connected, it is too easy to use town supply. • Trust is keen on having site as a secondary site for generators etc. • Council monitors new development. Currently any new development in area of MPA bore will be serviced by on-site wastewater systems. These would require connecting to reticulated scheme when Waitangi Water Supply Upgrade Project goes ahead.
Reporting/ Monitoring/ Sampling	<ul style="list-style-type: none"> • All Supplies – As a back-stop, Sharon to notify Bill when water supply operational targets for FAC (Waitangi) and turbidity (Kaingaroa) are not met. (Sharon manually enters the operational log book data into Water Outlook). Sharon getting training in Water Outlook soon. • Waitangi Water Supply <ul style="list-style-type: none"> ○ Complies with DWSNZ based on WSP (E.coli not detected in raw, treated or network sample). ○ No total coliforms detected in any sample. ○ Raw and treated water turbidity both 10-fold higher than previous months (0.6 NTU and 1.2 NTU, respectively). FH to check back-washing regime and sampling. Stantec to check with lab if occurs next month as may be due to iron in the water supply precipitating on transport. • Kaingaroa Water Supply <ul style="list-style-type: none"> ○ Complies with DWSNZ as per WSP (E.coli not detected in treated or network sample). ○ E.coli and total coliforms not detected in raw water this month, coinciding with seasonal change in wind direction resulting in higher lake levels at intake. NB: Supports need to secure funding to extend intake into deeper part of lake ○ Total coliforms present at the limit of detection in treated water but not detected in network. • MPA Batching Bore (Potential Future Water Supply) <ul style="list-style-type: none"> ○ MPA bore no longer in operation. Last sample taken April 2018. ○ Supply would not comply with DWSNZ. E.coli detectable in monthly samples analysed from July 2017 to November 2017, total coliforms detectable from March 2017 to November 2017 and in February - April 2018. ○ Results support inclusion of a protozoal barrier as per proposed treatment concept (i.e. UV disinfection) for Waitangi Water Upgrade.
Wastewater Treatment	
Project:	Current Status:
WWTP maintenance	<ul style="list-style-type: none"> • Work planning meeting held on 2 May 2018 involving Stantec, Reamans and FH. Meeting purpose was to ensure shaft repairs methodology is understood by all parties and confirm there are no major risks. Provisional date for commencement of repair

	<p>works is 18 June 2018. Reamans require assistance from FH to lift the covers, shaft, create a temporary laydown platform and support frame.</p> <ul style="list-style-type: none"> • RBC shaft is being shipped. Stantec/FH underway with Reaman's upfront payment. • FH on track to do RBC work. Plywood ordered to put on level ground to protect grass. • New pump to lamella clarifier installed in May (NB: cheaper to purchase new on at \$200 than to reApair). • Repairs to boundary fence awaiting funding (not awarded 2018/19) and modifications to land application system to address bogginess a few years away • FH understands sludge from WWTP goes to new landfill site, to leachate pond. Kirsten to raise this with Phil Landmark
Reporting/ Monitoring/ Sampling	<ul style="list-style-type: none"> • Waitangi Treated Wastewater Discharge <ul style="list-style-type: none"> ○ All wastewater flow is being diverted through one RBC unit to minimise further physical damage to the other RBC unit. ○ This resulted in a significant deterioration in treated wastewater quality in December 2017, with some acclimatisation to the new load in January and fairly similar results in February and March. April saw a significant improvement in treated wastewater quality, most likely due to the reduced load into the plant (ie coincides with completion of Wharf Project). ○ May results are similar to April results (ie all parameters less than or of a similar order to annual consent limit, which is a median). The exception to this is E.coli, which was elevated to similar levels seen in December 2017 and March 2018. The cause of the variability from month to month is unknown but may be an issue with the UV system (eg fouled lamps) or sampling. ○ Stantec and FH will continue to monitor WWTP performance to better understand likely long-term treated wastewater quality with one RBC unit online.

Solid Waste updates	
Waste Minimisation Project (MiE Waste Minimisation Fund)	
<p>Current Status:</p> <ul style="list-style-type: none"> Contractor has advised that the previously outstanding plumbing and drainage work has been completed. Only the drainage works need to be backfilled. Six contract meetings have been held. 23 NTCs have been processed, and 27 NTEs. Three payment claims have been processed for a total entitlement to date of \$434,719.83 plus GST. A claim for additional expenses for the electrical works has been received, assessed and a recommendation accepted by CIC for payment of the claim. The claim has been discussed by the Engineer and Contractor and amount agreed as outlined for CIC. Confirmation of a new delivery date is required for the baler, but it is expected towards the end of June. 	<p>Actions - Stantec</p> <ul style="list-style-type: none"> Continue with Contract Administration. Assess Contractor's information for Practical Completion. <p>Actions - Council</p> <ul style="list-style-type: none"> Council staff to undertake a site inspection as part of the Practical Completion process. CIC to enquire about baler delivery date.
Landfill Operation	
<p>Current Status:</p> <ul style="list-style-type: none"> Stantec has reviewed the resource consents and identified milestones where information / plans are to be provided. Draft tender documents for the landfill operation contract issued to CIC. Stantec has drafted a landfill operations guide, based on the Landfill Management Plan and resource consent requirements. CIC has reviewed the guide and accepts it covers essential areas of operation. 	<p>Actions - Stantec</p> <ul style="list-style-type: none"> Address matters highlighted in the Milestone report. Prepare an O&M Manual for the Leachate Treatment Plant. <p>Actions - Council</p> <ul style="list-style-type: none"> CIC to prepare relevant operating manuals and Health & Safety Plans and to address matters highlighted in the Milestone report.
Sludge Lagoon Project	
<p>Current Status:</p> <ul style="list-style-type: none"> Stantec has done an estimation of the total project price which indicates it will be approximately \$710,000 plus GST. This is based on Fulton Hogan's price of \$644,000 plus GST, and Stantec's fee of \$66,000 plus GST, of which \$51,000 has already been spent. So balance is \$659,000 plus GST. The available budget is \$460,000, of which \$390,000 is a grant from MOH and it has paid for the first milestone of \$51,000. The shortfall is then \$710,000 - \$390,000 = \$320,000. CIC has met with MOH and has obtained approval to carry the available funding (\$339,000) over to next financial year. FH has indicated it cannot commit to additional earthworks this financial year, neither does it see opportunity to reduce its prices from those already submitted. Project is on hold until next construction season. 	<p>Actions - Stantec</p> <ul style="list-style-type: none"> No outstanding actions. <p>Actions - Council</p> <ul style="list-style-type: none"> Council to determine how the balance of funding for this project (approximately \$320,000) is to be sourced.

Other Matters	
<ul style="list-style-type: none"> • Stantec has provided ECan with information to complete a Combined Financial and Infrastructure Strategy Report. • Stantec has provided details regarding its invoices so that those activities associated with the MfE project can be separated out. • CIC has agreed with stakeholders on the scope of work needed to remediate the closed landfills. • A demolition plan has been provided for demolishing the factory at Kaingaroa which will be disposed of in the old landfill and then it is to be closed. • CIC has commenced with preparing Health & Safety Plans for the MPB and landfill operations. 	<p>Actions - Stantec</p> <ul style="list-style-type: none"> • No outstanding actions. <p>Actions - Council</p> <ul style="list-style-type: none"> • CIC is to keep a record of the Health & safety training that it carries out in connection with solid waste management activities.

Nicola Chamberlain

From: Jo Clark <info@cic.govt.nz>
Sent: Tuesday, 5 June 2018 9:34 a.m.
To: Nicky
Subject: FW: Owenga road issues and fish dump

Jo Clark

Reception & Administration

info@cic.govt.nz



chatham islands council

PO Box 24, 9 Tuku Road, Waitangi, Chatham Islands 8942

PH: 03 3050 033 | FX: 03 3050 044

info@cic.govt.nz | www.cic.govt.nz

From: Delwyn Tuanui [<mailto:delwyn@chathamislandfood.com>]

Sent: Monday, 28 May 2018 9:25 a.m.

To: Trudee Thomas

Subject: Owenga road issues and fish dump

Good morning Trudee,

Please pass this on to the Councillors.

Hello Councilors,

As a rate payer on the Chathams who pays rates and councils dues i have become very frustrated at the state of the Owenga roads and Owenga fish dump.

The Roads are a mess, with deep potholes that jar and wreck the suspension and auto electrics in our vehicles and the Awainanga corner is and has been for the last 4 years a very dangerous bend. As anyone would know the corrugations are so bad that vehicles can bounce off the road and if you go to slow up the bend more gravel is sprayed everywhere so it encourages speed to get up comfortably, further adding to the danger of the road.

Also the fish dump has become very full and needs a clean out, my transport staff have complained that is dangerous and a potential risk to them when they are trying to unload fish waste.

I appreciate your support on working through these issues to make the Island a safer place.

Regards,

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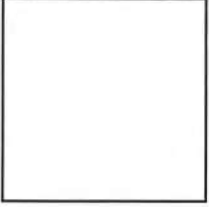
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COUNCIL MEETING AGENDA

JUNE 2018

5. COMMUNITY SERVICES

5.1 Recognition of Annual Council Grant - CCFT (CS 5.14a)

Please see attached correspondence from Chatham Community Focus Trust.

RECOMMENDATION

THAT the correspondence be received.



23 April 2018

Chatham Islands Council
PO Box 24
Tuku Road
Waitangi
Chatham Islands 8942

Re Annual Council Grant for 2017-18

Dear Owen, the Mayor and Councillors

On behalf of the Chatham Community Focus Trustees I would like to thank the Chatham Islands Council for the 2017-18 grant \$21,393.45.

These funds, gratefully received are distributed throughout the community towards local non-profit groups and will assist in financing our CCFT Events and the Chatham Islands Festival for the year ahead.

Kind Regards

T McCormick

Therese McCormick
Office Manager

COUNCIL MEETING AGENDA

JUNE 2018

5. COMMUNITY SERVICES

- 5.2 Recognition of Sponsorship – Chatham Islands Jockey Club. (CS 5.13b)

Please see attached correspondence from Chatham Community Jockey Club.

RECOMMENDATION

THAT the correspondence be received.

COUNCIL MEETING AGENDA

JUNE 2018

5. COMMUNITY SERVICES

- 5.2 Recognition of Sponsorship – Chatham Islands Jockey Club. (CS 5.13b)

Please see attached correspondence from Chatham Community Jockey Club.

RECOMMENDATION

THAT the correspondence be received.



Chatham Islands Jockey Club

Established 1873

<https://chatham-island-jockey-club.nz/>



Chatham Island Council
P.O. Box
Chatham Islands

12 June 2018

Dear Councillors

The Chatham Islands Jockey Club would like to thank you for your sponsorship of the Chatham Islands 2017/18 Race Meeting. The racing, both gallopers and pacers, was competitive and the spectator numbers were up considerably on past years. The full list of results will be in the next Chatham Islander.

We look forward to next season and aim to have, once again, more horses and more people involved in the training and racing of horses on the Chatham Islands.

Again, thank you for your sponsorship of this pillar event in the Chatham Islands summer calendar.

Kind regards,

Jenna Hoverd
Sponsorship Co-ordinator
Chatham Islands Jockey Club

COUNCIL MEETING AGENDA

JUNE 2018

6. REGULATORY

6.1 Update from Environment Canterbury (R 6.1f1b)

Chatham Islands Council Corporate Services

Key focus of work currently is the consultation document “have your say” and underlying supporting information. We expect Council to approve the document for public consultation on 26 April 2018, with Audit New Zealand providing an unmodified opinion on the document and underlying supporting information (draft Long-Term Plan), it is expected that the opinion will draw attention to the uncertainties related to the level of support forthcoming from the annual Crown contribution, the level of assistance will be confirmed in JUNE.

ECan were requested to provide additional assistance processing payroll for all Chatham Islands Council staff, including PAYE reporting. In addition, we have been working with Council to assist with updating staff contracts and policies. We have also been working with both our and Council’s service providers to transfer payroll information for processing expected to commence in JUNE.

Chatham Islands Council Resource Management

The Chatham Islands Council resource management document is partially operative. Awaiting Ministers approval. I (Lisa) contacted Dave Carlton, Operations Manager at the Chatham Islands DoC office. Dave put me in contact with Chris Rendall, Senior National Advisor. Chris and I had a positive discussion where we identified the issues with the Current DoC proposal to insert a paragraph that commits the Chatham Islands Council to reviewing the CIRMD within three years. As a potential alternative solution we discussed a concept of having the Minister insert a policy into the Plan that will ensure resource consents will only be granted where the outcomes of the New Zealand Coastal Policy Statement (NZCPS) can be achieved. In my view this will satisfy the Department concerns about the extent to which the Plan gives effect to the NZCPS, without the need for further plan changes. Christopher agreed to run that concept past their legal Counsel, and continue with this conversation.

A National Environmental Standard for Plantation Forestry has recently come into force. Paul Whyte has been contracted to advise if there are any implications for the Chatham Islands.

The Standards apply to any forest of at least 1ha in area that has been planted specifically for commercial purposes and will be harvested. The activities the Standards cover are:

- Afforestation (planting new forest)
- Silverculture activities (re-planting, pruning and thinning)
- Earthworks and mechanical land preparation
- River crossings
- Forest quarrying (e.g. extracting gravel within or adjacent to a forest for building forestry roads)
- Harvesting

Beca has been contracted to undertake a review of the CIRMD in light of the NES Plantation Forestry (NES_PF). NES comes into effect on 1 JUNE 2018.

Chatham Islands Council Biosecurity - Border Control

Rodent Control

Routine rodent baiting still on-going at the Waitangi Wharf, Airport and Glen King's storage shed.

We have advanced the procurement of a trained rodent dog. Kerri is in contact with the supplier and we will get the dog to the Island as soon as possible.

We heard last week that the dog training has been going so well that the training period JUNE be reduced from 12 to 6 weeks. The dog (Moki) will be put to work immediately with Te One school being one of his first tasks.

In early April, Environment Canterbury was asked to use our Dive team to inspect a boat hull for marine pests in Lyttelton Harbour.

Two of the Chatham Islands divers were in Canterbury at the time and the surveys were carried out on April 10th and 11th.

No marine pests were found and the dive team gained more experience.

A South Coast landowner contacted Kerri Moir in relation to some large (8mm) ants being found. Kerri has collected samples and sent them off to Landcare Research for positive ID.

Chatham Islands Council Biosecurity – Pest Management Strategy

Robin Seymour had approximately two weeks off in late March/early April but did make himself available for the Lyttelton dive survey.

We have engaged Enterprise Recruitment to handle taking on our new part time staff member (Jacqui Neilsen) who we will use as required to cover “spikes” in workload or to cover leave periods by other biosecurity staff.

We had planned to have a team of Environment Canterbury staff on the Island around the time Cyclone Gita appeared. Emergency Management commitments by some of this team meant we had to postpone. The main topic we wanted to cover was to update the Council of the Pest Management Plan review and process. I understand that the Council members will be available for a “special” meeting on Wednesday 2nd JUNE.

Chatham Islands Council Emergency Management

Currently CDEM are planning to help run an EOC exercise on the Chatham Islands the week starting 18 June 2018. Prior to running this exercise training in welfare, radio operations and EOC management will be required. At this time we are thinking that this will have to be done over two trips to the Island. One to do the welfare and radio operations and another to do the EOC training and run the exercise. The dates and programme for this will be firmed up by 11 JUNE 2018.

No other support has been provided since the last Steering Committee.

Chatham Islands Council Navigation Safety

Ongoing provision of advice and support for the Waitangi Wharf project.

Review of the existing Chatham Islands Council Safety Management System and Risk Assessment completed. Possible entry to ISO9001/2015 accreditation dependent upon funding from DIA.

The new Harbourmaster Direction to manage shipping at the new wharf is ready for review by the Chatham Islands Council HM's. Iain Torrance (CIET) to meet with ECan HM on next visit to Christchurch to discuss this. Recent discussion indicates it JUNE be preferable for Environment Canterbury Harbourmaster to travel to the Chatham Islands to meet all parties at once.

AIS project in Canterbury is progressing. Information from this will be drawn on to provide a firmer view of what could be done for Chatham Islands Council and what costs / benefits would be.

Chatham Islands Council Communications

Website upgrade

The design of the new site is being developed and the site itself is being built; the content audit is complete and content updates have

now begun. Rosemary Graham has been contracted to support with content updates. Everything is progressing well; however, we need to arrange new photography for the site (and other publications for the next three years – based on the LTP cycle).

Rates Calendar

Rosemary is working with Debbie and Donna to arrange an art competition with all the school kids which will make up the 14 images needed for this year's rates calendar.

Chatham Islands Council Water Quality and Ecology

Chatham Islands report analysing current state data (2005-2017) was received from Pattle Delamore Partners in February (see attached). A report is due to be finalised in the next few weeks incorporating 2017 data. The report summarised the data by comparing it to Attribute states as per the National Policy Statement for Freshwater Management (2015) (refer figure below).

Attachment 1.1 – Chatham Islands Water Quality Summary.

Chatham Islands Council Hydrology

EnviroLink South undertook their first trip to the Island under the new contract in March. The trip was successful with local (Joel Lanauze) assistance. Comments from the trip are as follows:

- North Lagoon at Moropunga Island: It was noticed before departing something was going on the Hydrograph; at site inspection: bio-fouling issues, with decaying vegetation blanketing the Sensor; Sensor was swapped out and brought back to Christchurch for calibration.
- Te Awainanga at Falls was too high to Flow gauge (2.5ish cumecs).
- Wharekauri Checkgauge had been rubbed by cattle, same with Wharekauri Wind Mast (planning to fence off).
- Tukuriri at Shist outcrop: It was noticed before leaving for the Island something had happened at this site; on inspection the Tower Hatch door had come open (bolts has rusted off) and float and counterweight had wrapped around each other; door was fixed and Encoder reset.

Date will be QA'd and reviewed over the coming weeks.

Chatham Islands Council Waste Management

Environment Canterbury are supporting Chatham Islands Council staff with project reporting associated with the project to upgrade the Island's Waste Infrastructure, this project is funded by the Ministry for the Environment through its Waste Minimisation Fund.

The majority of the site works and asset purchases associated with year one of the project have now been completed with invoicing and reporting overdue. Environment Canterbury will support Chatham Islands Council staff assemble the current report and put together a Variation of the Deed of Funding which will include an extended timeframe for project completion. At the Ministry's request, staff from Environment Canterbury and the Ministry will attend a site visit in JUNE to confirm the works and complete the necessary information for the Variation.

RECOMMENDATION
THAT the report be received.

COUNCIL MEETING AGENDA

JUNE 2018

6. REGULATORY

- 6.2 Chatham Islands Council Stock Control and Keeping of Poultry, Bees and Pigs, and Boundary Fencing Bylaw. (R 6.1f1b)

See attached.

RECOMMENDATION

- 1. THAT the information be received**
- 2. THAT the Stock Control and Keeping of Poultry, Bees and Pigs, and Boundary Fencing Bylaw be approved for public consultation.**



chatham islands council

"Our People, Our Island, Our Future"

Chatham Islands Council

Stock Control and Keeping of Poultry, Bees & Pigs & Road Boundary Fencing Bylaw 2018

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1. PREAMBLE

- 1.1 In pursuant, and exercise of the powers conferred upon it by the Bylaws Act 1910, the Local Government Act 2002, the Transport Act 1962, and the Stock Impounding Act 1955 and their respective amendments, and of every other power and authority in this respect so enabling it, the Chatham Islands Council hereby by Special Order makes and ordains the Bylaw set out hereunder.

This Bylaw will be in force throughout the whole of the Chatham Islands, or any specific part of the Chatham Islands as required.

2. TITLE AND COMMENCEMENT DATE

- 2.1 This Bylaw shall be known and referred to as the Chatham Islands Council Stock Control and Keeping of Poultry, Bees and Pig Bylaw 2018.
- 2.2 This Bylaw shall come into force on 2018.

3. PURPOSE

- 3.1 The purpose of this Bylaw is to make better provision for the control of stock, and the keeping of other animals within the Chatham Islands territory.

4. INTERPRETATIONS

- 4.1. In this Bylaw, except where inconsistent with the context the following terms shall have the legal or existing (common) understanding of the terms stated:

“Adult” a person over the age of 15 years.

“Approved Crossing” a crossing designed and constructed in compliance with the requirements of Council’s policies.

“Approved Underpass” an underpass designed and constructed in compliance with the requirements of Council’s policies.

“Boundary Fence” a fence, as defined in Section 2 of the Fencing Act 1978, which separates a road from adjoining property.

“Carriageway” that part of a road constructed or laid out for use by vehicular traffic, and includes:

- (a) Any metal shoulder edging, kerbing and channelling thereof; and
- (b) A footpath as defined in Section 315 of the Local Government Act 1974.

“Control Pont” a position from which an adult drover can exercise effective control over stock.

“Council” the Chatham Islands Council.

“Drove” the foot movement of stock, and “driven” and “droving” shall have equivalent meanings.

“Farm” any parcel or parcels of land occupied and operated as a single farming unit, irrespective of ownership.

“Gateway” any entrance in a boundary fence which allows entry to or exit from a road.

“Hours of Daylight” the period of time between half an hour before sunrise and half an hour after sunset on the same day.

“Officer”, Animal Control Officers, or any other person that is appointed by Chatham Islands Council to carry out or exercise the duties of an Inspector under the requirements of this Bylaw.

“Owner” in relation to stock, means every person who:

- (a) Owns the stock, or
- (b) Is responsible for the care and custody of the stock, whether the stock is at large or in confinement.

“Public Place”

- (a) Every thoroughfare (other than a road as defined in this Bylaw) of a public nature or open to or used by the public as of right; and
- (b) Every park, reserve, beach, riverbed, place of public resort or place to which the public has access (within the Territory).

“Road” a road as defined in Section 315 Local Government Act 1974 and Section 2 of the Transport Act 1962 but excluding an unformed paper road.

“Road Verge” that part of a road which is not the carriageway (this includes the term “roadway”).

“State Highway” has the meaning attributed to it by Section 2 of the Transit New Zealand Act 1989.

“Stock” any four legged hoofed animal not in a wild state.

“Stock Droving Race” land fenced and used for droving stock and includes stock droving race laid off in whole or in part on a verge with the prior written consent of the Council, in its unfettered discretion.

“Settlement Area(s)” as prescribed under the Chatham Islands Resource Management Document 2018

“Temporary Fence” has the meaning attributed to it by Clause 13.1 of this Bylaw.

“Warranted Officer” any person who is for the time being a Warranted Officer within the meaning of the Conservation Act 1987.

5. OBLIGATIONS OF STOCK OWNERS

5.1. The obligations imposed on stock owners by this Bylaw, require every owner of stock:

- (a) To ensure that the requirements of this Bylaw are complied with;
- (b) To ensure stock are kept under control at all times;
- (c) To take all reasonable steps to ensure that stock do not damage or endanger any property belonging to any other person.

5.2 Nothing in this Bylaw limits the obligation of the owner of any stock to comply with the requirements of any other Act, or of any regulations or bylaws regulating the control, keeping, and treatment of stock.

6. ANIMAL CONTROL OFFICERS

6.1 The Council, may be resolution, from time to time appoint any person or persons as an Animal Control Officer to administer the provisions of:

- (i) This Bylaw;
- (ii) The Stock Impounding Act 1955.

6.2 The Council may also appoint such other persons to administer the provisions of this Bylaw, as may be required.

7. WARRANT OF AUTHORITY

7.1. The Council shall supply Animal Control Officers or any other person appointed to administer the provisions of this Bylaw, with a Warrant of Appointment, which shall be carried and produced as evidence of their identity.

8. ANIMALS WANDERING

9.1 Every person being the owner or having the care, custody or control of any stock shall keep and prevent the same from wandering or being at large without proper control on any public place or road.

9.2 In the event of stock wandering or being at large without proper control on any public place or road, the owner of such stock is responsible for all fees and costs incurred by Council, or its agents, to secure same, where responsibility can be proved.

10. LOITERING

10. No person shall allow stock under their control or charge to loiter in any public place.

11. ROADSIDE GRAZING

- 11.1 Stock may be grazed on a road verge adjoining land owned or occupied by the owner of the stock, or on a road verge adjoining land of another person with the prior consent of that person, if:
- (a) The stock is confined within a temporary fence in accordance with the provisions of Clause 13, or
 - (b) The stock are controlled by a sufficient number of adult drovers to prevent the stock from obstructing the carriageway and from wandering beyond the control points.
- 11.2 No person shall graze any stock on a road during the hours of darkness, in any urban or rural area, or in an area which is zoned residential or rural residential in the District Plan.
- 11.3 No bulls are allowed to graze on road verges.
- 11.4 No person shall tether or otherwise put or place any stock for the purpose of depasturing or grazing the same on any public place without the written permission of the Council. A Council permit will on approval be issued for this purpose.
- 11.5 An owner of stock who grazes the same on the road verge in accordance with this Bylaw does so at the owner's risk in all respects.
- 11.6 State highway grazing would require a consent for temporary fencing from Transit New Zealand, however, the requirements of temporary fencing, Clause 13.1 to 13.6 do apply.

12. TEMPORARY FENCING ON ROADSIDE RESERVES

- 12.1 For the purpose of this clause a "temporary fence" means an adequate stock proof fence erected on the road verge for grazing purposes which is constructed of:
- (a) Securely driven or rammed posts or stakes made of fibreglass, plastic or wood or any combination of these of a size not greater than 100mm width and 50mm depth;
 - (b) Steel wire or netting or electric fence braided wire or netting or any combination of these adequately strained, battened and stayed;
 - (c) Temporary one wire electric fences are allowed to be used for grazing pastures for a duration of one (1) day or less.
- 12.2 Fence and edge of race shall be no closer than 1 metre, where appropriate, from the edge of any road, except at existing water tables which shall be avoided.
- 12.3 A temporary fence may only be erected on one side of a road at any one time. (Where different occupiers on opposite sides of the road each wish to erect a temporary fence, they must make their own, compatible arrangements.)

- 12.4 Safety reflectors, eg. Adhesive reflective strips visible from the left hand approach shall be fitted to both ends of the temporary fence and to posts or stakes at not more than 50 metre intervals along the length of the temporary fence.
- 12.5 If the temporary fence is electrified, appropriate “live wire” warning signs shall be fitted to the fence.
- 12.6 No temporary fence can be erected without a Council Permit issued in the name of the stock owner. Any permit issued is not transferable to any other person. The permit requirement for a temporary fence is only in respect of temporary fences of the nature stated in clause 13.1 (a) and (b).

13. DROVING OF STOCK

- 13.1 Stock may be driven along or across a road during the hours of daylight if a person or animal is clearly visible at a distance of 100 metres, or warning given that stock are being moved.
- 13.2 No person shall drove stock along or across a road during the hours of darkness unless clear warning signs (eg. Hazard lights or other effective devices) are visible.
- 13.3 In the case of an emergency or escape, Clause 14.2 requirements should apply as soon as possible (in order to warn other road users).

14. GENERAL CONDITIONS FOR DROVING OF STOCK

- 14.1 Stock shall be driven so as to cause the least possible disruption to other road users. The drover shall allow any vehicle to proceed along the road and take all reasonable steps to make way for or allow such vehicle to pass.
- 14.2 At all times during droving of stock:
- (a) Warning signs are to be displayed indicating clearly that stock is on the road, or pilot vehicles are operated in front and behind such stock;
 - (b) The stock being driven are controlled by sufficient drovers to ensure that continuous progress is made towards the destination;
 - (c) Stock are driven in such a manner and use only such points of exit and access to and from the road that will ensure danger to other road users and damage to the road flanks will be minimised.

Note: At all times stock must be controlled in a means that are suitable to the conditions of the road being used, and normal right of way rules apply in respect of other road users.

- 14.3 All reasonable efforts shall be made to ensure that stock are kept:
- (a) On the road way and off any adjoining property. (Gateways where fitted must be closed before stock pass.)
 - (b) Away from trees, shrubs or flower beds planted by Council on the road verge.

- 14.4 All injured or dead stock shall be removed from the carriageway immediately, and from the road verge as soon as possible thereafter but in any event on the same day.

15. POWER TO RESTRICT DROVING

- 15.1 The Council may from time to time in extraordinary circumstances, and by Special Order prohibit or restrict the use of any road for the droving of stock. Any such prohibition or restriction may from time to time in like manner be altered or revoked. Council will give public notice of any restriction put in place on the use of roads for stock droving, and advise residents in the vicinity of the road in question, where practicable.

16. STOCK DROVING ROUTES

- 16.1 The Council may from time to time by Special Order declare specified roads to be stock droving routes for the purposes of droving stock. Any such declaration may from time to time in like manner be altered or revoked.
- 16.2 Any roads designed by Council as “stock routes” will have suitable signage erected

17. DAMAGE TO ROADS

- 17.1 Where damage can be clearly identified as having been caused by the droving of stock to the carriageway, verge, any roadside marker post or sign, bridge railings or decking, ditches, boundary fences, gateways or mailboxes, the owner of the stock responsible for that damage shall take all reasonable steps to repair such damage to its previous standard. Should the owner default, the Council may undertake such works on the owner’s behalf and recover the costs incurred from the owner.

18. ANIMAL HEALTH / DROVING

- 18.1 No person shall drive any stock on a road, or tether or graze any stock on a road verge in circumstances where such droving, tethering or grazing is in contravention of any statute, regulation, code of practice or other lawful directive relating to animal health and/or the droving of stock.

19. FEES

- 19.1 The Council may from time to time by ordinary resolution, fix the fees payable for infringements under this Bylaw, and for impoundment of stock.

20. STOCK IMPOUNDMENT

- 20.1 The Council has adopted all the requirements for the establishment and management of public pounds, trespassing and wandering stock, and the impounding of stock as

part of this Bylaw and detailed in the Impounding Act 1955 and its respective amendments.

21. STOCK RACES

- 21.1 Usage of a road frontage for the purpose of a permanent stock race requires approval from Council by way of a written request.
- 21.2 No person shall use any road frontage as a stock race except in accordance with a permit and subject to such conditions as may be prescribed by Council by resolution from time to time.

22. DEAD STOCK

- 22.1 Owners of dead stock are responsible for their sanitary disposal within 24 hours of being advised, or finding the carcase(s), whichever applies, whether found on their property or not.
- 22.2 In the event that carcase(s) are not removed, Council may undertake such work on the owners behalf and recover the costs incurred from the owner.

23. OBLIGATION TO FENCE ROAD BOUNDARY

- 23.1 Owners of stock are responsible for all boundary fences in accordance with the Fencing Act 1978, on their property to ensure they are kept in good condition so stock are securely contained at all times.
- 23.2 The occupier of any land within the Chatham Islands having a frontage to a road and used for depasturing or holding stock whether permanently or temporarily shall erect and maintain an adequate fence along the boundary of the road.

24. PIG KEEPING

- 24.1 No pigs shall be kept in any area which has a predominantly Settlement area character under the Chatham Islands Resource Management Document, District Plan of Council.

25. POULTRY KEEPING (SETTLEMENT AREA REQUIREMENTS)

- 25.1 No poultry, caged or otherwise (which shall include geese, ducks, pigeons, turkeys, and domestic fowls of all descriptions), shall be kept in a predominantly Settlement area except in a properly constructed poultry house covered in with a rainproof roof and to which a poultry run may be attached.

- 25.2 No poultry house or poultry run shall be erected or maintained, so that any part of it is within 10 metres from any dwelling, factory, or any other building, whether wholly or partially occupied, or within 2 metres of the boundary of adjoining premises.
- 25.3 Every poultry house and poultry run shall be maintained in good repair, in a clean condition free from any offensive smell or overflow, and free from vermin. The poultry run shall be enclosed to confine the poultry.

26. BEE KEEPING (SETTLEMENT AREA REQUIREMENTS)

- 26.1 No person shall keep bees in a Settlement area without the permission of Council. Permission will only be given where it is believed that the keeping of bees is, or is unlikely to become, a nuisance or an annoyance to any person or potentially dangerous or injurious to health.
- 26.2 Conditions may be prescribed relating to the location and number of hives able to be kept on any premises or place.

27. OFFENCES

- 27.1 In the event of breach, (including an alleged breach) the Council may give written notice of the breach to the owner of the stock specifying the steps which the Council requires to be taken to remedy that breach and the reasonable time period within which those steps are to be taken. An owner who fails to take the steps set out in the notice within the time period specified in the notice shall:
- (a) Commit an offence under this Bylaw;
 - (b) As soon as practicable remove the stock and/or the temporary fence; and
 - (c) As soon as practicable erect adequate boundary fencing.
- 27.2 Every person committing any breach of this Bylaw shall be liable for prosecution under Section 694 and 695 of the Local Government Act 1974.

28. INDEMNITY

- 28.1 Under no circumstances will Council be held responsible for claims for damages in relation to compliance with any part of this Bylaw.

Chatham Islands Council
STOCK CONTROL AND KEEPING OF POULTRY, BEES AND PIGS
BYLAW 2018

The Common Seal of the)
Chatham Islands Council)
Was hereunto affixed pursuant)
To a resolution of the said)
Council in the presence of)

..... Chief Executive Officer, Owen Pickles

SCHEDULE 2 - IMPOUNDING FEES

Fees for Poundage and Sustenance

- | | | |
|----|--|---------|
| a) | For every horse, mule/ass, bull, cow, ox, steer, heifer, deer. | |
| | Fees for Impounding (first day or part of day). | \$25.00 |
| | Subsequent Days (standard fee). | \$10.00 |
| | Sustenance Fee per day or part of day. | \$ 5.00 |
| b) | For every ram, ewe, wether, lamb, goat, boar, sow, pig or calf. | |
| | Fees for Impounding (first day or part of day). | \$15.00 |
| | Subsequent Days (standard fee). | \$ 5.00 |
| | Sustenance Fee per day or part of day. | \$ 2.00 |
| c) | In addition to above fees. | |
| | Giving notice (advertising) of impounding in respect of any stock impounded. | |
| | For writing and delivery of any notice or sending of any notice by post. | \$20.00 |
| | For advertisement in any newspaper in addition to actual cost of insertion. | \$20.00 |

Repeat Impounding

- a) Where stock, not necessarily the same animal, but owned by the same person is impounded on a second or subsequent occasion the poundage fee shall be twice that of the initial impounding.

Droving Charges

- a) In the case of any stock found trespassing, straying or wandering on any road, the owner shall pay to the Council all actual and reasonable costs, including GST, incurred in loading, driving or conveying the stock from the place where it is found to the nearest Pound or to the place where it is delivered to the owner.

This shall so include all the costs of transportation and all cost incurred by Council for the attendance, call out, and any costs of all vehicles from and return to place of despatch, provided that no charge shall be less than \$20.00.

Trespass Fees

Trespass on any paddock of grass or stubble:

- | | | |
|----|--|---------|
| a) | For every horse, cattle, beast, deer, ass or mule. | \$ 3.00 |
| b) | For every sheep. | \$ 1.00 |
| c) | For every pig or goat. | \$ 6.00 |

Trespass on any land bearing any growing or from which the crop has not been removed, or in any reserve, cemetery or burial ground:

- | | | |
|----|--|---------|
| A) | For every horse, cattle, beast, deer, ass or mule. | \$ 6.00 |
| B) | For every sheep. | \$ 2.00 |
| C) | For every pig or goat. | \$12.00 |

SCHEDULE 3 – ENFORCEMENT AND PENALTIES FOR OFFENCES

Part 8 Regulatory, enforcement, and coercive powers of local authorities

Subpart 1—Powers of local authorities to make bylaws

143 Outline of Part

This Part provides the powers necessary for local authorities—

- (a) to make bylaws:
- (b) in relation to enforcement,—
 - (i) to enforce all regulatory measures made under this Act, including bylaws and infringement offences; and
 - (ii) to undertake, or contract out the administration of, those enforcement powers:
- (c) to undertake certain activities on, or in relation to, private land, including powers in relation to owners and occupiers, and powers to recover for damage to certain local authority property caused wilfully or negligently:
- (d) to undertake activities in relation to water services, including discharge of sewage and trade wastes:
- (e) to require development contributions:
- (f) to apply for and enforce removal orders.

Subpart 2—Penalties

242 Penalties for offences

- (1) A person who is convicted of an offence under [section 225](#), [section 227](#), [section 228](#), or [section 232\(3\)](#), is liable to a fine not exceeding \$20,000.
- (2) A person who is convicted of an offence under [section 224](#), [sections 229 to 231](#), or [sections 233 to 238](#) is liable to a fine not exceeding \$5,000.
- (3) A person who is convicted of an offence under [section 232\(2\)](#) is liable to imprisonment for a term not exceeding 3 years or to a fine not exceeding \$20,000 or both.
- (4) A person who is convicted of an offence against a bylaw made under [Part 8](#) (other than a bylaw made under [Part 8](#) referred to in subsection (5)) is liable to a fine not exceeding \$20,000.

(5) A person who is convicted of an offence against a bylaw made under [section 146\(a\)\(iii\)](#) (which relates to trade wastes) is liable to a fine not exceeding \$200,000.

Compare: 1974 No 66 [ss 683\(1\), 698](#)

Section 242(1): amended, on 20 September 2007, by [section 8\(1\)](#) of the Local Government Act 2002 Amendment Act 2007 (2007 No 69).

Section 242(3): amended, on 20 September 2007, by [section 8\(2\)](#) of the Local Government Act 2002 Amendment Act 2007 (2007 No 69).

COUNCIL MEETING AGENDA

JUNE 2018

6. REGULATORY

6.3 Amendment to Subdivision Consent

(R 6.1d)

Please see attached.

RECOMMENDATION

THAT the:

- 1. Request be received.**
- 2. Council approves the amendment to the Subdivision Consent of Lot 2 DP 459570.**

Celestine Lanauze
PO Box 13
Chatham Islands 8942

20.6.2018

Chatham Islands Council
PO Box 24
Chatham Islands 8942

Reference – Amendment Request on Approved Subdivision

Dear Owen and Councillors

You may recall back in June 2017 you consented to a subdivision request from me for Lot 2 DP 459570 on the Lakeside of the Airbase road, (Land Title attached). I would like to request an amendment please.

I have attached a map from our surveyor showing the proposed new boundary line in red. The original boundary line is in blue. The reason for the amendment is for practical fencing requirements and to even out the size of the 3 paddocks.

If this amendment request is approved by you, Adamsonshaw Surveyors will complete the work when they are on the Island in a month or two.

Thank-you for your time and consideration.

Kind regards

A handwritten signature in black ink that reads "C. Lanauze". The signature is written in a cursive style with a small dot at the end.

Celestine Lanauze



**PROPOSED LOTS 1 - 3
BEING SUBDIVISION
OF LOT 2 DP 459570**

CT REFERENCE: 618484
LOCAL AUTHORITY: CHATHAM ISLANDS COUNCIL
PHYSICAL ADDRESS: AIR BASE ROAD

CLIENT
LANAUZE

Disclaimer (Legal)
This Scheme Plan has been prepared for the purpose of gaining Resource Consent pursuant to Section 80 of the Resource Management Act 1981. Adamson Limited accepts no responsibility for its use for any other purpose. The areas and dimensions shown on this Scheme Plan have not been checked by survey and are likely to change upon final survey.

AdamsonShaw
SURVEYING | PLANNING | LAND DEVELOPMENT
Level 4, 1 Walton Leigh Ave p 04 237 4273
PO Box 50599 enquiries@adamsonshaw.co.nz
Punnett 5240 www.adamsonshaw.co.nz

DATE: 17-07-2017 SCALE (AS SHOWN): 1:5000

PROJECT NO	DRAWING NO	REVISION
30857	SC - 01	A



COMPUTER FREEHOLD REGISTER
UNDER LAND TRANSFER ACT 1952

Search Copy



R.W. Muir
Registrar-General
of Land

Identifier **618484**
Land Registration District **Wellington**
Date Issued 28 August 2015

Prior References
WN18B/302

Estate	Fee Simple
Area	50.8979 hectares more or less
Legal Description	Lot 2 Deposited Plan 459570

Proprietors

Celestine Coral Lanauze as to a 1/3 share
Gabrielle Brigitte Lanauze as to a 1/3 share
Jacqueline Anne Lanauze as to a 1/3 share

Interests

COUNCIL MEETING AGENDA

JUNE 2018

6. REGULATORY

6.4 Subdivision Consent Pre-approval

(R 6.1d)

Please see attached.

RECOMMENDATION

THAT the:

- 1. Request be received.**
- 2. Council approve the new subdivision consent application.**

Celestine Lanauze
PO Box 13
Chatham Islands 8942

20.6.2018

Chatham Islands Council
PO Box 24
Chatham Islands 8942

Reference – New Subdivision Consent Request

Dear Owen and Councillors

I am writing to request consent for a new subdivision on Lot 2, DP 459570 on the Lakeside of the Airbase Road, (Land Title attached).

I have attached a map from our Surveyor showing the proposed new boundary line in yellow.

The reason for this new subdivision is for resale. My sister Gabrielle Lanauze will outright own this area once the surveyor has completed the work of the already approved subdivision of the 3 paddocks, (this new subdivision will make 4 paddocks). She has a keen buyer for the 4th paddock hence this subdivision request to you.

If this new subdivision consent is approved, Adamsonshaw Surveyors will do the work when they are on the Island in a month or two.

Thank-you for your time and consideration.

Kind regards

A handwritten signature in cursive script, reading 'C. Lanauze' followed by a period.

Celestine Lanauze



PROPOSED LOTS 1 & 2 BEING SUBDIVISION OF LOT 1 SCHEME PLAN 30857-SC-01-A		
CT REFERENCE: To be issued LOCAL AUTHORITY: CHATHAM ISLANDS COUNCIL PHYSICAL ADDRESS: AIR BASE ROAD		
CLIENT LANAUZE		
Disclaimer (Land) This Scheme Plan has been prepared for the purpose of granting Resource Consent pursuant to Section 60 of the Resource Management Act 1991. Adamson Limited accepts no responsibility for its use for any other purpose. The area and dimensions shown on this Scheme Plan have not been checked by survey and are likely to change upon final survey.		
AdamsonShaw > SURVEYING PLANNING LAND DEVELOPMENT Level 4, 1 Walton Leigh Ave PO Box 50599 Porirua 5140 enquiries@adamsonshaw.co.nz p 04 237 4275 www.adamsonshaw.co.nz		
DATE 24-05-2018	SCALE (A3 ORIGINAL) 1:5000	
PROJECT NO 30857	DRAWING NO SC - 03	REVISION



COMPUTER FREEHOLD REGISTER
UNDER LAND TRANSFER ACT 1952



R. W. Muir
Registrar-General
of Land

Search Copy

Identifier **618484**
Land Registration District **Wellington**
Date Issued 28 August 2015

Prior References
WN18B/302

Estate Fee Simple
Area 50.8979 hectares more or less
Legal Description Lot 2 Deposited Plan 459570

Proprietors

Celestine Coral Lanauze as to a 1/3 share
Gabrielle Brigitte Lanauze as to a 1/3 share
Jacqueline Anne Lanauze as to a 1/3 share

Interests

COUNCIL MEETING AGENDA

JUNE 2018

8. GOVERNMENT

- 8.1 Update on Rural Broadband Initiative Phase Two / (R 8.3h)
Mobile Black Spots Fund Programme Roll Out

Please see attached.

RECOMMENDATIONS
THAT the report be received.



Crown Infrastructure Partners Ltd
L10 PwC Tower 188 Quay Street
Auckland Central
PO Box 105 321, Auckland 1143
Telephone: +64 9 912 1970
info@crowinfrastucture.govt.nz
www.crowninfrastructure.govt.nz

Mayor Alfred Preece
Chatham Islands Council
9 Tuku Road,
Waitangi

14 June 2018

CC: Owen Pickles, Chief Executive

UPDATE ON RURAL BROADBAND INITIATIVE PHASE TWO/MOBILE BLACK SPOTS FUND PROGRAMME ROLL OUT

Dear Mayor Preece and Mr Pickles,

I am writing to update you on the coverage and deployment schedule information that was released on 28 May for the Rural Broadband Initiative Phase Two/Mobile Black Spot Fund (RBI2/MBSF). This letter updates you on the coverage in your territory and on where interested parties can find information about whether their household or business will be covered, and if so when.

This release by Hon Clare Curran, Minister for Broadcasting, Communications and Digital Media, announced an accelerated timetable for the rollout of the RBI2/MBSF programme to help close the digital divides in New Zealand. The Minister's press release can be found at <https://www.beehive.govt.nz/release/accelerated-timetable-rural-broadband-and-mobile-coverage>.

The RBI2/MBSF programme was due for completion by the end of 2022, however the new schedule aims to have it substantially finished by the end of 2021 – a year earlier than previously planned.

Background

As you are most likely aware, Crown Infrastructure Partners (CIP) is partnering with the Rural Connectivity Group¹ (RCG) to provide RBI2 coverage in your territory.

A key responsibility of our implementation partners is securing access to land and sites for the wireless/mobile infrastructure and gaining Council consent for the deployment of this infrastructure, and will now be liaising with you directly. This is important to ensure that the programme moves in a timely and cost-effective manner.

¹ The Rural Connectivity Group is a joint venture between Spark, Vodafone and 2degrees. See <http://www.thercg.co.nz/>.

Rural Broadband Initiative Phase Two

The Chatham Islands Territory is in line to receive new coverage under the RBI2 programme, which will greatly benefit those in the territory by providing improved broadband connectivity.

The RBI2 programme will provide enhanced broadband for approximately 220 households, farms and businesses (being 66% of the households and businesses identified in your territory that were in scope for the RBI2 programme, i.e. those without access to at least 20 Mbps download speeds).

In total there will be one new mobile tower built in your territory.

Details of indicative new coverage coming to your territory can be found in the attached map. These maps are also available on the CIP website (www.crowninfrastructure.govt.nz). Please note that the map only shows additional coverage coming under the programme and *not* existing mobile and broadband coverage.

The initial deployment plan would result in the following build profile over the coming years for the RBI2 programme in your territory:

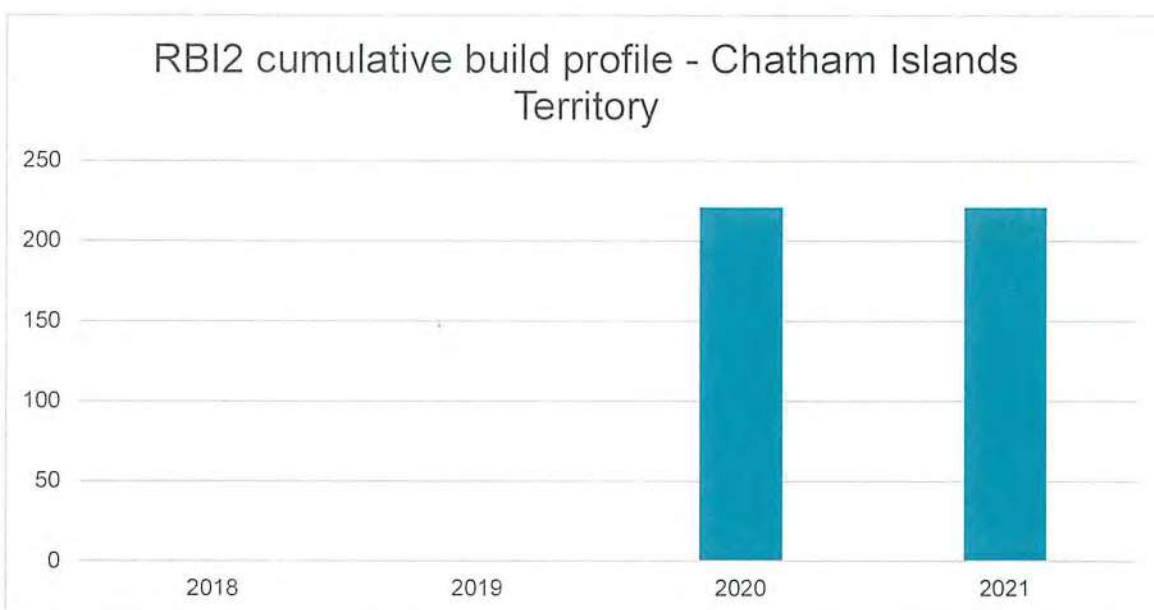


Table 1: Cumulative RBI2 build profile for Chatham Islands Territory

There is an address look up facility now live at the [National Broadband Map](http://www.broadbandmap.nz), where individual households/farms/businesses can look up their addresses and will be advised whether they will receive coverage, and if so, the indicative timing for this. The map can be found at www.broadbandmap.nz.

The above schedule may change based on access to land, power and backhaul. As this firms up over time, and as actual sites are made live, the National Broadband Map will be updated showing planned and actual coverage.

Second round of contracting

We also note that there will be a second contracting round targeting the end users in your territory that were not contracted in the first round. This process is underway now and we will advise you of the results towards the end of 2018.

We have previously communicated to you that once initial RBI2/MBSF contracts had been signed, we would come back to you and to discuss co-funding and assistance for additional areas in your territory to receive any coverage that was not included in the initial deployment plans. This is not necessary at this time because we are now actively looking to expand the programme through a second contracting round, utilising Government funding.

Once the second contracting round has been completed, you may still want to consider co-funding for any areas that do not receive additional RBI2 or MBSF coverage but which you believe would benefit from coverage. If that is the case we are happy to liaise with you on these.

We are very pleased with the progress our partners are making in rolling out the RBI2/MBSF programme. With your assistance, we will be sure to make a real difference to the digital connectivity of your community and of rural and regional New Zealand as a whole.

Please contact Nick Manning on nick.manning@crowinfrastructure.govt.nz if you want to discuss these matters or if you have any queries.

Regards



Graham Mitchell
Chief Executive Officer

Crown Infrastructure Partners Limited

